

RESOLUTION NO. 2026-021

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHINO,
CALIFORNIA, ADOPTING THE UPDATED JOB DESCRIPTION FOR THE
DIRECTOR OF DEVELOPMENT SERVICES CLASSIFICATION**

WHEREAS, in accordance with Resolution No. 85-52, the City Council must formally adopt updated job descriptions as part of the City's Classification Plan; and

WHEREAS, City staff conducted a comprehensive review of the existing job description for the Director of Development Services classification to ensure it accurately reflects the current duties, responsibilities, and organizational needs of the Development Services Department; and

WHEREAS, the job description for the Director of Development Services classification has been updated to more clearly outline the duties and responsibilities of the role, with an added emphasis on economic development.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CHINO, CALIFORNIA, DOES
HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. The foregoing recitals are true and correct and are incorporated herein by this reference.

SECTION 2. The City Council hereby approves and adopts the updated job description for the Development Services Director classification, which is attached hereto as Exhibit A.

SECTION 3. The City Clerk shall certify the adoption of this Resolution effective April 7, 2026.

APPROVED AND ADOPTED THIS 7th day of April, 2026.

EUNICE M. ULLOA, MAYOR

ATTEST:

NATALIE GONZAGA
CITY CLERK

ATTACHMENT:

EXHIBIT A. Updated Job Description for the Director of Development Services Classification

State of California)
County of San Bernardino) §
City of Chino)

I, NATALIE GONZAGA, City Clerk of the City of Chino, do hereby certify that the foregoing Resolution was duly adopted by the City Council at a regular meeting held on the 7th day of April 2026 by the following votes:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

NATALIE GONZAGA, CITY CLERK