

**COMMUNITY SERVICES, PARKS & RECREATION COMMISSION MEETING  
CITY OF CHINO COUNCIL CHAMBERS  
APRIL 27, 2026, 6:00 P.M.**

**MINUTES**

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**I. CALL TO ORDER**

Chairperson Jerry called the meeting to order at 6:00 p.m.

**II. PLEDGE TO THE FLAG**

Commissioner Martinez led the flag salute.

**III. ROLL CALL**

Commissioners Present: Chairperson Neal Jerry and Commissioners Jamie Aviles, Carl Cooper, Robert Martinez, Julissa Montenegro-Olivas, and Linda Takeuchi

Commissioners Late: None

Commissioners Absent: Vice Chairperson Patricia Pereda – Excused

Council Present: None

Teen Advisory Committee

Members Present: Flor Hernandez and Sofia Henderson

Staff Present: Silvia Avalos, Ted Bistarkey, jaNell Adams, Jeff Benson, Mayra Pratt, Monica Tiznado, Mary Sinclair, Lisa Conlon, Brissa Castillo, Haley Page, Crystal Rios, and Marsha Ariyasu

**Action Item No. 1 Fireworks Retail Permit Approval 2026 was moved after Roll Call.**

**IX. ACTION ITEM**

1. Fireworks Retail Permit Approval 2026:

Lisa Conlon, Revenue Manager, gave the report. Ms. Conlon reported applications were due on April 3. Of the 24 organizations that were issued Fireworks Retail Permits in 2025, only 23 applications were received from returning organizations. No application was received from Gavin R. Stevens Foundation this year. After receiving confirmation from staff regarding application compliance, the Fireworks Review Sub-Committee agreed to recommend approval of the 23 applicants to receive fireworks retail permits in 2026. Three applicants requested to move their booths to new locations: Chino American Little League to 5459 Philadelphia Street, Don Lugo High School Grad Night to 14501 Ramona Avenue, and Magnolia Jr. High School Music Boosters to 12550 Central Avenue.

Commissioner Martinez asked if all the booth operators were given an opportunity to request to move their booths when there is a vacancy at a prime location.

Ms. Conlon stated the booth operators are not notified by City staff.

**Moved by Commissioner Aviles, seconded by Commissioner Cooper, and carried on a 6-0-1-0 vote to approve the Fireworks Review Sub-Committee's recommendation to issue Fireworks Retail Permits to the 23 returning non-profit groups, and for Chino American Little League, Don Lugo High School Grad Night, and Magnolia Jr. High School Music Boosters to move to new locations.**

**AYES: Aviles, Cooper, Jerry, Martinez, Montenegro-Olivas, and Takeuchi**  
**NOES: None**  
**ABSENT: Arlt**  
**ABSTAIN: None**

#### **IV. CEREMONIAL**

1. Recognition of the Teen Advisory Committee members who have completed their terms:

Flor Hernandez, TAC Chairperson, received the CPRS Community Champion Award and was not able to attend the California Park and Recreation Society (CPRS) District 11 Awards & Installation Banquet on April 23. Chairperson Jerry read the script for her award.

Chairperson Jerry asked the TAC members to share what their plans are for after graduation.

- Flor Hernandez – Plans to pursue a degree in Respiratory Therapy to become a Pediatric Respiratory Therapist. She is currently a Medical Assistant and will receive her license in May. Flor plans to attend Mt. San Antonio College and then transfer to the University of California, Riverside, to study business.
- Sophia Henderson – Will attend the University of California, Los Angeles, and major in Business Economics.

TAC members were presented with framed certificates and a group photo was taken with the Commission.

#### **V. CONSENT CALENDAR**

1. Minutes – March 23, 2026, Community Services, Parks & Recreation Commission Regular Meeting (All Commissioners were present).
2. Authorize staff to cancel the May 25, 2026, Community Services, Parks & Recreation Commission Regular Meeting due the Memorial Day holiday and schedule a park tour on May 6, 2026.

Stubby Barr spoke regarding the meeting cancellation and the enthusiasm of Teen Advisory Committee members.

**Moved by Commissioner Takeuchi, seconded by Commissioner Aviles, and carried on a 6-0-1-0 vote to approve the Consent Calendar as presented.**

**AYES: Aviles, Cooper, Jerry, Martinez, Montenegro-Olivas, and Takeuchi**  
**NOES: None**  
**ABSENT: Arlt**  
**ABSTAIN: None**

**VI. PUBLIC COMMUNICATIONS**

Chairperson Jerry opened the Public Communications. As there were no requests to speak, Chairperson Jerry closed the Public Communications.

**VII. TEEN ADVISORY COMMITTEE REPORT**

Flor Hernandez, TAC Chairperson, gave the report. Ms. Hernandez reported TAC members were unable to volunteer for CHINO Days due to rain, but were able to volunteer for Pee Wee Soccer. TAC members are currently working on ideas for teen excursions and events to attract teens in the community to become involved and join in the fun City events.

At their last meeting, TAC members discussed Teen Night Out and volunteer opportunities. After their April meeting, everyone took flyers to pass out to their classmates to encourage them to apply for TAC. Applications close on April 22.

The next Teen Advisory Committee meeting will be held on May 7, at the Neighborhood Activity Center, at 6:00 p.m.

**VIII. INFORMATION**

1. Seasonal Camps and Outreach/SWAG:

Hayley Page, Community Services, Parks & Recreation Coordinator, gave the report. Ms. Page reported on Seasonal Camps and their summer field trips, Outreach, and Swag.

2. Preserve Community Center and Volunteers:

Crystal Rios, Community Services, Parks & Recreation Coordinator, gave the report. Ms. Rios reported on the Preserve Community Center; Open-Gym Basketball and Volleyball; Enrichment Classes, which included Science Spies, Youth Builders, and Creative Kids; Ball N' Brunch; How the Grinch Stole the Preserve; and Volunteer Corps.

**X. ACTIVITY REPORTS – MARCH 2026**

1. Administration Activity Report – No comments.

2. Programs Activity Report – No comments.

3. Parks & Facilities Planning and Development Activity Report – No comments.

**XI. DIRECTOR'S REPORT**

Mayra Pratt, Community Services, Parks & Recreation Manager, gave the report. Ms. Pratt noted upcoming events on the calendar, which included the Corporate Challenge Opening and Closing Ceremonies, Chino Bike Day, Pioneer Picnic in collaboration with the Chino Valley Historical Society, Chino Youth Museum Barnyard Bingo, and American Legion Memorial Day event.

**XII. COMMISSIONERS' REPORTS**

Commissioner Aviles reported on events attended and parks visited since the last meeting, which included Healthy Family Day and Fireworks Review Sub-Committee meeting. Commissioner Aviles reported the zipline at Discovery Park has been fixed,

but now the sundial is broken. Discovery Park neighbors have concerns about e-bikes going on the grass.

Commissioner Cooper reported on meetings and events attended since the last meeting, which included Healthy Family Day, Focus on Youth meeting, and Mayor's State of the City. Commissioner Cooper reported that parks look good, and there are no major issues.

Commissioner Martinez reported on meeting and events attended since the last meeting, which included the Chino Valley Historical Society meeting, a City Council meeting online, Mayor's State of the City, and Chino Cultural Foundation meeting. Commissioner Martinez reported on parks visited, which included the Community Building, and Monte Vista and Heritage Parks.

Commissioner Montenegro-Olivas reported on meetings and events attended since the last meeting, which included the Kiwanis Cornfeed Car Show and Cruise, and watching a City Council meeting online. Commissioner Montenegro-Olivas reported parks look good.

Commissioner Takeuchi reported on meetings and events attended visited since the last meeting, which included both City Council meetings, CPRS Awards & Installation Banquet, and Fireworks Review Sub-Committee meeting. Commissioner Takeuchi reported the picnic table at Oak Tree Park is in direct sun light and suggested that a shade sail be placed there.

Vice Chairperson Arlt - Absent.

Chairperson Jerry reported on meetings and events attended since the last meeting, which included Legends-The Senior Challenge opening ceremony, both City Council meetings, Fireworks Review Sub-Committee meeting, Mayor's State of the City, and CPRS Awards & Installation Banquet. Chairperson Jerry reported parks are looking terrific.

### **XIII. MISCELLANEOUS**

1. Calendar. May 2026: No comments.
2. Commission Assignments/Parks. Listing of Current Commission Assignments and Parks:

Chairperson Jerry asked for Commission volunteers to visit and complete Park Quality Inspection Reports for Vice Chairperson Arlt's parks during her absence. The following Commissioners volunteered:

- Commissioner Montenegro-Olivas – Sebring Park.
- Commissioner Takeuchi – Liberty Park.
- Chairperson Jerry – Ayala Park.

### **XIV. ADJOURNMENT**

Chairperson Jerry adjourned the meeting at 6:43 p.m.

APPROVED THIS 22<sup>ND</sup> DAY OF JUNE 2026.

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Marsha Ariyasu  
Management Assistant  
(Minutes – April 2026)