

M E M O R A N D U M
City of Chino
Community Services,
Parks & Recreation Department

DATE: JUNE 23, 2025
TO: COMMUNITY SERVICES, PARKS & RECREATION COMMISSION
FROM: JEFF BENSON, PARKS AND FACILITIES MANAGER
**SUBJECT: PARKS & FACILITIES PLANNING AND DEVELOPMENT ACTIVITY
REPORT – APRIL 2025**

PROJECTS UPDATE

WALNUT PARK IMPROVEMENTS PROJECT

Project Status:

- Staff continues to work with the design consultant and Public Works CIP team to coordinate the plan and bid packages and schedule the timing of construction.
- Staff anticipates a bid solicitation in summer 2025.

Scope of Work:

- In December 2021, the City entered into a contract with the California State Department of Parks and Recreation Office of Grants and Local Services for the State of California Parks and Water Bond Act of 2018 (Proposition 68) Parks Bond Act Per Capita Grant for the Walnut Park Improvements project. The project scope of work will consist of design services to develop a conceptual plan and construction documents for the removal of the old playground equipment and existing rubber/sand surfacing and replacing it with new all-inclusive playground equipment, rubber play surface throughout, new shade sails, park benches, and LED lighting for the playground area.
- The Walnut Park Restroom Interior Improvements project will consist of accessibility improvements to the existing restroom building.

LIBRARY EXTERIOR PAINT PROJECT

Project Status:

- Staff invited a few contractors to a job walk and is awarding the contract to the lowest, responsive, most responsible bidder: U.S. National Corp. of Los Angeles, CA.
- Work is anticipated to begin in summer 2025.

**Scope of Work:**

- The scope of work for the Library Exterior Paint project consists of painting the entire exterior of the facility. This will include prepping and painting all exterior wall surfaces, doors, handrails, roof flashing, rain gutters, and monument signs.

MONTE VISTA PARK-TEEN CENTER ROOF REPLACEMENT AND PAINT PROJECT**Project Status:**

- With the purchase order for procuring roofing material approved, staff is now working on the required documents for the bid process.
- Work is anticipated to start after the conclusion of summer programs in 2025.

**Scope of Work:**

- The scope of work for the Monte Vista Park-Teen Center Roof Replacement project will consist of a full replacement down to the substrate level and replacement of all roofing layers. This will include having the roof re-sloped for proper drainage, replacement of adjacent fascia boards as needed, new metal flashing, and new roof shingles. The entire replacement project will bring the Teen Center roof into compliance with Title 24 Energy Efficiency Standards.

CAROLYN OWENS COMMUNITY CENTER DEMONSTRATION GARDEN PROJECT

Project Status:

- The Carolyn Owens Community Center Demonstration Garden project is currently in the design phase, including the recently added ADA compliance improvements.

Scope of Work:

- The scope of work for the Carolyn Owens Community Center Demonstration Garden project will consist of designing and constructing a drought tolerant garden on the east side of the Carolyn Owens Community Center. The Demonstration Garden will feature climate appropriate, drought-tolerant plantings and irrigation systems, along with identification signage, decomposed granite walkways, drinking fountain, walkway lighting, and park benches.

APOC BATTING CAGES REPLACEMENT PROJECT

Project Status:

- A qualified contractor was selected following the competitive bid process and the award of contract is scheduled for the June 6, 2025, City Council meeting.

Scope of Work:

- The scope of work for the APOC Batting Cages Replacement Project includes the removal and replacement of pitching machines, token boxes, and ball conveyor system. New wiring will be installed as part of this project.

PARK AND BUILDING MANAGEMENT

Grounds Division

- Rototilled playground sand at Heritage, Villa, and Liberty Parks.
- Pressure washed all playground equipment at Ayala, Cypress Trails, Shady Grove, Mountain View, McLeod, Villa, Heritage, Walnut, Monte Vista, Liberty, and Sebring Parks, and Community Building.
- Replaced irrigation valves at Ayala Park on Field #15.
- Repaired bongo step at Heritage Park.
- Painted the barbecue pits at Shady Grove, Mountain View, and Cypress Trails Parks.
- Installed new plants at the entrance to Cypress Trails Park.

Building Management

Work Requests:

- Facilities Maintenance completed 79 work orders.

Notable Activities/Special Projects:

- Replaced four new HVAC units: One at the Senior Center, one at the Assemblymember's office, and two at the Public Works Services administration building.
- Put in a new motherboard for the elevator at the Carolyn Owens Community Center.
- Replaced well lights on the exterior of the Police Department facility with LED.
- Replaced burned out light bulbs at the skatepark at Ayala Park.

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- Replaced all audience chairs in the Council Chambers.
 - Moved barn equipment at the Old Schoolhouse Museum to facilitate the flooring project.
 - Refreshed the wood paint on the canopy at McLeod Park.
 - Repaired the Chino sign on Central Avenue.

RECOMMENDATION

For Commission information.