

ORDINANCE NO. 2025-04

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CHINO AMENDING PROVISIONS OF THE CHINO MUNICIPAL CODE, AMENDING CHAPTER 3.32 RELATING TO THE CITY'S PURCHASING SYSTEM FOR APPROVAL AUTHORITY

WHEREAS, the City of Chino, California ("City") is a municipal corporation, duly organized under the California constitution and the laws of the State of California; and

WHEREAS, the City is committed to operating efficiently and effectively and seeks to streamline administrative processes where feasible; and

WHEREAS, on January 7, 2025, the City Council adopted Ordinance No. 2025-013, to adjust purchasing thresholds to reflect inflationary changes and improve administrative efficiency; and

WHEREAS, the City now seeks to streamline the procurement process for vehicle purchases to minimize delays and cost increases associated with market fluctuations; and

WHEREAS, under current provisions of the City's Purchasing Ordinance, City Council approval is required for all vehicle acquisitions, upon completion of a competitive bidding process, resulting in procurement delays that may impact public safety and service delivery, especially for essential fleet such as police vehicles; and

WHEREAS, delegating vehicle purchase authority to the City Manager will improve the City's ability to respond promptly to procurement opportunities while maintaining compliance with established competitive bidding requirements; and

WHEREAS, the Public Works Department, through its Fleet Division, manages the City's vehicle inventory and collaborates with the Finance Department to develop vehicle specifications and replacement schedules based on operational needs, vehicle age, mileage, and condition and for police vehicle procurements. The Police Department is also involved in the development of bid specifications to ensure operational suitability and readiness; and

WHEREAS, the proposed amendment to Chino Municipal Code Section 3.32.130 – Approval Authority, will authorize the City Manager to approve all vehicle purchases, regardless of cost, provided they comply with competitive procurement procedures; and

WHEREAS, this amendment will not impact the fiscal budget and aligns with the City's strategic goals of promoting responsible long-range planning and a positive city image.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CHINO DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The City Council finds that the above recitals are true and correct and are incorporated herein by this reference.

SECTION 2. Section 3.32.130 of the Chino Municipal Code, entitled "Approval Authority" is hereby amended as follows, (new text in **bold underline**):

"3.32.130. Approval Authority

The City Manager is hereby authorized to approve acquisitions and execute contracts of up to \$150,000 **and vehicle purchases of any amount.** The City Manager is authorized to delegate signature authority within this limit to appropriate City staff. The City Council shall retain the authority to approve all acquisitions and contracts exceeding \$150,000, **except for City vehicle purchases, which the City Manager is authorized to approve in any amount provided competitive procurement processes are followed in accordance with applicable rules.**"

SECTION 3. This ordinance shall become effective 30 days after adoption.

SECTION 4. The City Clerk shall certify as to the passage of this Ordinance and shall cause the same to be published and/or posted at the designated locations in the City of Chino.

PASSED, APPROVED, AND ADOPTED this 15th day of July 2025.

EUNICE M. ULLOA, MAYOR

ATTEST:

NATALIE GONZAGA, CITY CLERK

State of California)
County of San Bernardino) §
City of Chino)

I, Natalie Gonzaga, City Clerk of the City of Chino, do hereby certify that the foregoing Ordinance of the City of Chino was duly adopted by the City Council at a regular meeting held on the 15TH day of July 2025.

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS: