

M E M O R A N D U M
City of Chino
Community Services,
Parks & Recreation Department

DATE: JUNE 22, 2026
TO: COMMUNITY SERVICES, PARKS & RECREATION COMMISSION
FROM: JEFF BENSON, PARKS AND FACILITIES MANAGER
SUBJECT: PARKS & FACILITIES PLANNING AND DEVELOPMENT ACTIVITY REPORT – MAY 2026

PROJECTS UPDATE

PUBLIC WORKS SERVICES CITY YARD–ADMINISTRATIVE BUILDING CARPET REPLACEMENT PROJECT

Project Status:

- Staff is coordinating with Public Works Services to establish a schedule that minimizes impact on staff, after which the agreement process will be initiated.
- The project is anticipated to begin in June 2026.

Scope of Work:

- The project includes removing existing carpet tiles and rubber wall base in identified areas of the Public Works Services Administrative Building and installing new 24"x24" carpet tiles and rubber wall base. Additional work includes lifting furniture in place and performing standard floor preparation with additional preparation in areas where the concrete slab is uneven.

WALNUT PARK–RESTROOMS INTERIOR IMPROVEMENTS PROJECT

Project Status:

- The project began in May as scheduled and is anticipated to be completed in June 2026.

Scope of Work:

- The Walnut Park Restroom Interior Improvements project will provide accessibility improvements to the existing restroom building. Work will include replacing restroom fixtures, repainting the interior, installing prefabricated partitions, upgrading to LED lighting, and applying an epoxy floor coating.

WALNUT PARK IMPROVEMENTS PROJECT

Project Status:

- Staff continues to work with the design consultant and Public Works CIP team to coordinate the plans and bid packages and schedule the timing of construction.
- The scope of work has expanded to include renovation of the basketball court and remaining hardscape areas adjacent to the basketball court for an overall cohesive improvement project.

Scope of Work:

- In December 2021, the City entered into a contract with California State Department of Parks and Recreation Office of Grants and Local Services for the State of California Parks and Water Bond Act of 2018 (Proposition 68) Parks Bond Act Per Capita Grant for the Walnut Park Improvements project. The project scope of work shall include professional design services to prepare plans and construction documents for the removal of existing playground equipment and rubber/sand surfacing, and installation of new all-inclusive playground equipment, continuous rubberized play surfacing, shade sail system, new picnic shade shelter, new site furnishings (including tables, benches, trash receptacles, and drinking fountain), basketball court improvements, parking lot improvements, and new concrete improvements within the main area of the park.

CAROLYN OWENS COMMUNITY CENTER DEMONSTRATION GARDEN PROJECT

Project Status:

- The Carolyn Owens Community Center Demonstration Garden project is nearing the end of the design phase, including the recently added ADA compliance improvements. The next steps will include the plan review process.

Scope of Work:

- The scope of work for the Carolyn Owens Community Center Demonstration Garden project will consist of designing and constructing a drought tolerant garden on the south side of the Carolyn Owens Community Center. The Demonstration Garden will feature climate appropriate, drought-tolerant plantings and irrigation systems, along with identification signage, concrete walkways, walkway lighting, and park benches.

CAROLYN OWENS COMMUNITY CENTER PLAYGROUND & ADA IMPROVEMENTS PROJECT

Project Status:

- The Carolyn Owens Community Center Playground and ADA Improvements project is currently in the design phase.

Scope of Work:

- The scope of work for the Carolyn Owens Community Center Playground and ADA Improvements project will consist of designing and installing a new tot lot playground adjacent to the future demonstration garden. The intended design for the future tot lot playground will be a nature-themed playground that will tie into the demonstration garden. Additional scope of work will include accessibility improvements to walkways

on the east side of the facility. The tot lot and accessibility improvements project will coincide with the demonstration garden project to minimize disruption and avoid construction impacts on the property.

CHINO YOUTH MUSEUM INTERIOR IMPROVEMENTS DESIGN

Project Status:

- Staff reviewed the ADA Transition Plan to identify barriers that can be removed internally and is preparing to proceed with this work.

Scope of Work:

- Improve interior accessibility by completing high priority items identified in the ADA Transition Plan and other related improvements.

SHADY GROVE PARK IMPROVEMENTS DESIGN

Project Status:

- Design work continues with initial review of preliminary concept drawings anticipated to begin in summer 2026.

Scope of Work:

- Accessibility improvements and playground replacement.

HERITAGE PARK IMPROVEMENTS DESIGN

Project Status:

- Early-stage design work is currently underway.

Scope of Work:

- Work will include accessibility improvements, playground equipment, and pavilion replacements.

PARK AND BUILDING MANAGEMENT

Grounds Division

- Pressure washed walkways and surrounding area for Splash Pad opening day at Monte Vista Park.
- Pressure washed hardscape, walkways, and bleachers for Chino National Little League's closing ceremony at Heritage Park.
- Repaired irrigation valves at Ayala Park for Fields 10 and 11.
- Installed new slide on play equipment at Mountain View Park.
- Painted all barbecues at Heritage, Walnut, Monte Vista, Liberty, and Villa Parks.
- Removed sand from the hardscape at Heritage Park between the east and west ball fields.
- Prepared horseshoe pits and backstops at Villa Park for Corporate Challenge.

Building Management

Work Requests:

- Facilities Maintenance completed 76 work orders.

Notable Activities/Special Projects:

- Installed new sensors for the south slider door at City Hall, improving operational reliability and building access functionality.
- Coordinated with the City's contracted bee-removal vendor to safely eliminate a beehive and honeycomb located in the City Hall South sally port area, mitigating a potential safety hazard.
- Provided event support for the Orel Hershiser Chevrolet Grand Opening, banner installation, event setup, and crowd management assistance to ensure a successful and well-organized event.
- Coordinated the connection of a portable generator to the transfer switch during a prolonged power outage affecting multiple City facilities. This effort ensured continuity of critical electrical systems and maintained essential City Hall operations throughout the outage.
- Completed the installation of a new hand dryer in the Human Services employee restroom at the Carolyn Owens Community Center, enhancing user convenience.

RECOMMENDATION

For Commission information.