

**MEMORANDUM**  
**City of Chino**  
**Community Services,**  
**Parks & Recreation Department**

**DATE:** APRIL 27, 2026  
**TO:** COMMUNITY SERVICES, PARKS & RECREATION COMMISSION  
**FROM:** JEFF BENSON, PARKS AND FACILITIES MANAGER  
**SUBJECT:** PARKS & FACILITIES PLANNING AND DEVELOPMENT ACTIVITY  
REPORT – MARCH 2026

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**PROJECTS UPDATE**

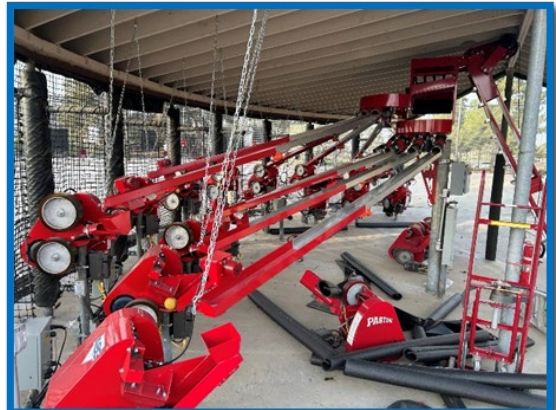
**APOC BATTING CAGES REPLACEMENT PROJECT**

Project Status:

- Project is now complete with a re-opening celebration held in March.

Scope of Work:

- The scope of work for the APOC Batting Cages Replacement Project includes the removal and replacement of pitching machines, token boxes, and ball conveyor system. New wiring will also be installed as part of this project.



**PUBLIC WORKS SERVICES CITY YARD–  
ADMINISTRATIVE BUILDING CARPET REPLACEMENT PROJECT**

Project Status:

- The Public Works Services Administrative Building Carpet Replacement project is finalizing a proposal and logistics plan with a contractor. Staff is coordinating with Public Works Services to establish a schedule that minimizes impact on staff, after which the agreement process will be initiated.
- The agreement is currently under review as part of the approval process. The project is anticipated to begin in June 2026.

Scope of Work:

- The project includes removing existing carpet tiles and rubber wall base in identified areas of the Public Works Services Administrative Building and installing new 24"x24" carpet tiles and rubber wall base. Additional work includes lifting furniture in place

and performing standard floor preparation with additional preparation in areas where the concrete slab is uneven.

### **WALNUT PARK–RESTROOMS INTERIOR IMPROVEMENTS PROJECT**

#### Project Status:

- The agreement process has been completed. The project is anticipated to begin in May 2026.

#### Scope of Work:

- The Walnut Park Restroom Interior Improvements project will provide accessibility improvements to the existing restroom building. Work will include replacing restroom fixtures, repainting the interior, installing prefabricated partitions, upgrading to LED lighting, and applying an epoxy floor coating.

### **WALNUT PARK IMPROVEMENTS PROJECT**

#### Project Status:

- Staff continues to work with the design consultant and Public Works CIP team to coordinate the plans and bid packages, and schedule the timing of construction.
- The scope of work has expanded to include renovation of the basketball court and remaining hardscape areas adjacent to the basketball court for an overall cohesive improvement project.

#### Scope of Work:

- In December 2021, the City entered into a contract with California State Department of Parks and Recreation Office of Grants and Local Services for the State of California Parks and Water Bond Act of 2018 (Proposition 68) Parks Bond Act Per Capita Grant for the Walnut Park Improvements project. The project scope of work shall include professional design services to prepare plans and construction documents for the removal of existing playground equipment and rubber/sand surfacing, and installation of new all-inclusive playground equipment, continuous rubberized play surfacing, shade sail system, new picnic shade shelter, new site furnishings (including tables, benches, trash receptacles, and drinking fountain), basketball court improvements, parking lot improvements, and new concrete improvements within the main area of the park.

### **CAROLYN OWENS COMMUNITY CENTER DEMONSTRATION GARDEN PROJECT**

#### Project Status:

- The Carolyn Owens Community Center Demonstration Garden project is nearing the end of the design phase, including the recently added ADA compliance improvements. The next steps will include the plan review process.

#### Scope of Work:

- The scope of work for the Carolyn Owens Community Center Demonstration Garden project will consist of designing and constructing a drought tolerant garden on the south side of the Carolyn Owens Community Center. The Demonstration Garden will

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feature climate appropriate, drought-tolerant plantings and irrigation systems, along with identification signage, concrete walkways, walkway lighting, and park benches.

### **CAROLYN OWENS COMMUNITY CENTER PLAYGROUND & ADA IMPROVEMENTS PROJECT**

#### Project Status:

- The Carolyn Owens Community Center Playground and ADA Improvements project is currently in the design phase.

#### Scope of Work:

- The scope of work for the Carolyn Owens Community Center Playground and ADA Improvements project will consist of designing and installing a new tot lot playground adjacent to the future demonstration garden. The intended design for the future tot lot playground will be a nature-themed playground that will tie into the demonstration garden. Additional scope of work will include accessibility improvements to walkways on the east side of the facility. The tot lot and accessibility improvements project will coincide with the demonstration garden project to minimize disruption and avoid construction impacts on the property.

### **CHINO YOUTH MUSEUM INTERIOR IMPROVEMENTS DESIGN**

#### Project Status:

- Staff is reviewing the ADA Transition Plan to identify barriers that can be removed internally.

#### Scope of Work:

- Improve interior accessibility by completing high priority items identified in the ADA Transition Plan and other related improvements.

### **SHADY GROVE PARK IMPROVEMENTS DESIGN**

#### Project Status:

- Early-stage design work is currently underway.

#### Scope of Work:

- Accessibility improvements and playground replacement. Construction is scheduled for FY 2028-29.

### **HERITAGE PARK IMPROVEMENTS DESIGN**

#### Project Status:

- Early-stage design work is currently underway.

#### Scope of Work:

- Work will include accessibility improvements, playground equipment, and pavilion replacements. Construction is scheduled for FY 2027-28.

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## **PARK AND BUILDING MANAGEMENT**

### **Grounds Division**

- Removed all old picnic tables and installed new tables throughout Liberty Park.
- Prepared fields for Chino National Little League's Opening Day Ceremony at Heritage Park.
- Rototilled playground sand at Heritage Park.
- Rototilled volleyball court sand at Liberty Park.
- Prepared fields and painted backstops at Ayala Park in preparation for Chino American Little League's Opening Day Ceremony.
- Prepared area for the re-opening of the Batting Cages at Ayala Park.
- Rototilled playground sand at Central Park.

### **Building Management**

#### **Work Requests:**

- Facilities Maintenance completed 102 work orders.

#### **Notable Activities/Special Projects:**

- Replaced the water heater in the City Hall basement.
- The gate at Public Works Services was repaired after it was hit by one of the contractors.
- Helped set up and tear down for the City Manager's All-Staff Meeting.
- The Youth Museum carpet was cleaned and sanitized.
- Retrofitted the Batting Cages lights to LED fixtures.
- Tint was added to City Hall Administration offices, as well as Human Resources offices.
- Cleared and cleaned a major sewer backup in the basement of City Hall.
- Broke down and disposed of old cubicles that were in City Hall South's old police records area to start the process of relocating staff from City Hall.

## **RECOMMENDATION**

For Commission information.