

**M E M O R A N D U M**  
**City of Chino**  
**Community Services,**  
**Parks & Recreation Department**

**DATE: MARCH 23, 2026**  
**TO: COMMUNITY SERVICES, PARKS & RECREATION COMMISSION**  
**FROM: JEFF BENSON, PARKS AND FACILITIES MANAGER**  
**SUBJECT: PARKS & FACILITIES PLANNING AND DEVELOPMENT ACTIVITY REPORT – FEBRUARY 2026**

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**PROJECTS UPDATE**

**APOC BATTING CAGES REPLACEMENT PROJECT**

Project Status:

- Installation of equipment is complete and machines are programmed. Additional improvements, such as re-painting the batters' boxes and replacing the netting will be completed in March.
- Staff is currently looking at tentative dates in March to host a re-opening event.



Scope of Work:

- The scope of work for the APOC Batting Cages Replacement Project includes the removal and replacement of pitching machines, token boxes, and ball conveyor system. New wiring will also be installed as part of this project.

**CITY YARD-ADMINISTRATIVE BUILDING CARPET REPLACEMENT PROJECT**

Project Status:

- The City Yard Administrative Building Carpet Replacement project is finalizing a proposal and logistics plan with a contractor. Staff is coordinating with Public Works Services to establish a schedule that minimizes impact on staff, after which the agreement process will be initiated.

Scope of Work:

- The project includes removing existing carpet tiles and rubber wall base in identified areas of the Public Works Services Administrative Building and installing new

24"x24" carpet tiles and rubber wall base. Additional work includes lifting furniture in place and performing standard floor preparation, with additional preparation in areas where the concrete slab is uneven.

### **WALNUT PARK–RESTROOMS INTERIOR IMPROVEMENTS PROJECT**

#### **Project Status:**

- The Walnut Park Restrooms Interior Improvements project is in the process of finalizing a proposal with a contractor who will be performing the work. The next steps will involve initiating the agreement process.

#### **Scope of Work:**

- The Walnut Park Restroom Interior Improvements project will provide accessibility improvements to the existing restroom building. Work will include replacing restroom fixtures, repainting the interior, installing prefabricated partitions, upgrading to LED lighting, and applying an epoxy floor coating.

### **WALNUT PARK IMPROVEMENTS PROJECT**

#### **Project Status:**

- Staff continues to work with the design consultant and Public Works CIP team to coordinate the plans and bid packages, and schedule the timing of construction.
- The scope of work has expanded to include the renovation of the basketball court and remaining hardscape areas adjacent to the basketball court for an overall cohesive improvement project.

#### **Scope of Work:**

- In December 2021, the City entered into a contract with California State Department of Parks and Recreation Office of Grants and Local Services for the State of California Parks and Water Bond Act of 2018 (Proposition 68) Parks Bond Act Per Capita Grant for the Walnut Park Improvements project. The project scope of work shall include professional design services to prepare plans and construction documents for the removal of existing playground equipment and rubber/sand surfacing, and installation of new all-inclusive playground equipment, continuous rubberized play surfacing, shade sail system, new picnic shade shelter, new site furnishings (including tables, benches, trash receptacles, and drinking fountain), basketball court improvements, parking lot improvements, and new concrete improvements within the main area of the park.

### **CAROLYN OWENS COMMUNITY CENTER DEMONSTRATION GARDEN PROJECT**

#### **Project Status:**

- The Carolyn Owens Community Center Demonstration Garden project is nearing the end of the design phase, including the recently added ADA compliance improvements. Next steps will include the plan review process.

#### **Scope of Work:**

- The scope of work for the Carolyn Owens Community Center Demonstration Garden project will consist of designing and constructing a drought tolerant garden on the south side of the Carolyn Owens Community Center. The Demonstration Garden will

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feature climate appropriate, drought-tolerant plantings and irrigation systems, along with identification signage, concrete walkways, walkway lighting, and park benches.

### **CAROLYN OWENS COMMUNITY CENTER PLAYGROUND & ADA IMPROVEMENTS PROJECT**

#### Project Status:

- The Carolyn Owens Community Center Playground and ADA project is currently in the design phase.

#### Scope of Work:

- The scope of work for the Carolyn Owens Community Center Playground and ADA project will consist of designing and installing a new tot lot playground adjacent to the future demonstration garden. The intended design for the future tot lot playground will be a nature-themed playground that will tie into the demonstration garden. Additional scope of work will include accessibility improvements to walkways on the east side of the facility. The tot lot and accessibility improvements project will coincide with the demonstration garden project to minimize disruption and avoid construction impacts on the property.

### **CHINO YOUTH MUSEUM INTERIOR IMPROVEMENTS DESIGN**

#### Project Status:

- The contract for ADA design services for this project was awarded at the January 20, 2026, City Council meeting.

#### Scope of Work:

- Improve interior accessibility by completing high priority items identified in the ADA Transition Plan and other related improvements.

### **SHADY GROVE PARK IMPROVEMENTS DESIGN**

#### Project Status:

- The City Council awarded the contract for design services to Architerra Design Group on December 16, 2025.
- Preliminary design work, such as the site survey and testing, is underway.

#### Scope of Work:

- Accessibility improvements and playground replacement. Construction is scheduled for FY 2026-27.

### **HERITAGE PARK IMPROVEMENTS DESIGN**

#### Project Status:

- The City Council awarded the contract for design services to RHA Landscape Architects-Planners, Inc. on December 16, 2025. RHA has previously designed multiple projects for the City of Chino, including Chino Rancho Park.
- Initial site analysis work, such as survey, is currently underway.

**Scope of Work:**

- Work will include accessibility improvements, playground equipment, and pavilion replacements. Construction is scheduled for FY 2026-27.

**PARK AND BUILDING MANAGEMENT****Grounds Division**

- Repaired water feed lines and adjusted pressure on two drinking fountains at Villa Park.
- Replaced four old trash receptacles with new ones at Ayala Park along Edison Avenue. Added ten more along the bike trail.
- Repaired push button on drinking fountain at Mountain View Park.
- Repaired drinking fountain near Field #6 at Ayala Park.
- Rototilled playground sand and removed weeds at Walnut, Heritage, and Central Street Parks.
- Cleared drinking fountain drain north of playground at Walnut Park.

**Building Management****Work Requests:**

- Facilities Maintenance completed 109 work orders.

**Notable Activities/Special Projects:**

- Various roof leaks were repaired throughout City Hall, which were affecting offices, as well as the closed session room of the City Council Chambers.
- Various lights were replaced at the restroom building at Cypress Trails Park.
- Repaired a main line break under the soil at Ayala Park-Building A, which was caused by a defective coupling.
- Installed new TVs and mounts for the Real Time Crime Center at the Chino Police Department.
- A new mini split A/C unit was installed at the Public Works Services tool room.
- Installed new field lights at Villa Park softball field using the bucket truck over 50 feet to facilitate installation.

**RECOMMENDATION**

For Commission information.