

**EXHIBIT “1”**



13461 Ramona Avenue, Chino, CA 91710  
(909) 628-1201

<b>Name of Department/Site Submitting Contract:</b>	<b>Health Services/HOPE Program</b>
<b>Name of Contact Person:</b>	<b>KATHY CASINO, DIRECTOR, PURCHASING</b>

**AGREEMENT FOR CONSULTANT SERVICES/MASTER CONTRACT**

This Agreement is made between the CHINO VALLEY UNIFIED SCHOOL DISTRICT, ("DISTRICT") and **City of Chino ( HOPE Program)** ("CONSULTANT")

(RECITALS)

WHEREAS, CONSULTANT is especially skilled, trained, experienced, and competent to render the services and advice described in Section I hereof; and

WHEREAS, DISTRICT requires the services described in Section 1 hereof and DISTRICT is unable to obtain them from existing personnel; and

NOW, THEREFORE, DISTRICT AND CONSULTANT mutually agree as follows:

**1. Services to be Provided by CONSULTANT:**

a. CONSULTANT will render the services to DISTRICT that are described as:

*Case Management support services for District students and families.*

b. CONSULTANT will commence work under this Agreement on or about 7/1/2025 and will diligently prosecute the work thereafter. CONSULTANT will complete the work not later than 6/30/2026. Upon a showing of good and sufficient cause by CONSULTANT, DISTRICT may, in its sole discretion, grant such extension of time as it may deem advisable. However, DISTRICT shall not pay CONSULTANT any additional compensation if such an extension is granted, unless CONSULTANT performs additional services, the compensation for which shall be determined by the DISTRICT and CONSULTANT in writing.

c. CONSULTANT will perform said services in his or her own way and as an independent contractor in the pursuit of his or her independent calling and not as an employee of DISTRICT. He or she shall be under the control of the DISTRICT as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.

### **CONSULTANT'S Representations:**

CONSULTANT represents that he or she has the skills, experience, and knowledge necessary to perform the services agreed to be performed under this Agreement; and CONSULTANT understands the DISTRICT has relied upon the representations of CONSULTANT that he or she has the skills, experience, and knowledge to perform the services required by this Agreement in a competent manner. CONSULTANT understands the scope of the services required to be performed under this Agreement. CONSULTANT warrants that he or she will faithfully and diligently perform the services hereunder.

CONSULTANT shall employ, as a minimum, generally accepted standards of practices employed by persons engaged in providing similar services in existence at the time of the performance of the obligations hereunder.

### **3. Compensation to CONSULTANT:**

- a. Consultant will provide services for the amount of: \$375,000.00
- b. No additional compensation will be granted unless agreed to in writing by DISTRICT.
- c. Funding Source: LCAP
- d. DISTRICT will not withhold Federal or State income tax deductions from payments made to CONSULTANT under this Agreement but will provide CONSULTANT with a statement of earnings at the conclusion of each calendar year.
- e. For services rendered, the CONSULTANT must submit to the DISTRICT a detailed request for payment with an itemized invoice, describing services provide, with the signature of site principal or manager, noting work or service was completed.

### **4. Duration of Agreement:**

The term of this Agreement shall commence on 7/1/2025 and terminate on 6/30/2026.

Subject to terms and conditions stated in #10.

### **5. DISTRICT to Provide Information:**

DISTRICT will prepare and furnish to CONSULTANT upon his or her request such information as is reasonably necessary to the performance of CONSULTANT'S work under this Agreement.

### **6. Ownership of Materials:**

Any and all documents, or materials prepared or caused to be prepared by CONSULTANT pursuant to this Agreement shall be the joint property of the DISTRICT and CONSULTANT upon payment by the DISTRICT. All said documents and materials shall be delivered to and become the joint property of the DISTRICT and CONSULTANT.

**7. General Provisions:**

- a. CONSULTANT shall comply with all Federal, State and local laws and ordinances applicable to such work. CONSULTANT shall provide workers' compensation insurance or self-insure for his or her services. Evidence of insurance (General Liability, Professional Liability, Auto and Workers' Comp) shall be provided to DISTRICT upon execution of this Agreement.
- b. If CONSULTANT is an individual, for services rendered, he or she must submit to the DISTRICT a completed IRS W9 form that must include CONSULTANT'S signature, social security number or tax identification number; and state whether or not CONSULTANT is a retired member of the State Teachers Retirement System of the State of California.
- c. This Agreement may be amended by the mutual written consent of the parties.

**8. Assignment:**

This Agreement may not be assigned without the written consent of the DISTRICT.

**9. Indemnification:**

In contemplation of the provisions of Section 895.2 of the Government Code of the State of California imposing certain tort liability jointly upon public entities solely by reason of such entities being parties to an agreement as defined by Section 895 of said Code., each of the Parties hereto, pursuant to the authorization contained in Section 895.4 and 895.6 of said Code, will assume the full liability imposed upon it, or any of its officers, agents, or employees, by law for injury caused by a negligent or wrongful act of omission occurring in the performance of this Agreement to the same extent that such liability would be imposed in the absence of Section 895.2 of said Code. To achieve the above-stated purpose, each Party indemnifies and hold harmless the other Party of any loss, cost, or expense that may be imposed upon such other Party solely by virtue of said Section 895.2. The parties agree to indemnify, defend, and hold harmless each other against any and all liability, expense and claims arising from their respective negligent or wrongful acts and omissions. The provisions of the Section shall survive the termination of this Agreement.

**10. Termination:**

- a. If DISTRICT determines, in its sole discretion, that CONSULTANT'S services have been or become unsatisfactory, DISTRICT may terminate this Agreement and the CONSULTANT'S services hereunder. Further, DISTRICT may suspend the performance of the work under this Agreement for a fixed or indefinite period.
- b. As an alternative to a unilateral termination under subsection (a) thereof, the DISTRICT may issue to CONSULTANT a written notice of any deficiency or delay in the performances or the services hereunder. In that event, CONSULTANT shall cure any such deficiency within the period specified in said notice. If CONSULTANT fails to cure the deficiency within the specified period, DISTRICT may terminate this Agreement.
- c. If the CONSULTANT terminates this Agreement for unsatisfactory performance, the DISTRICT shall only pay CONSULTANT for those services satisfactorily rendered through

the termination date as determined by the DISTRICT, in its sole discretion. If the DISTRICT suspends the performance of CONSULTANT services under this Agreement, the DISTRICT shall only pay CONSULTANT for those services satisfactorily rendered through the suspension date by the CONSULTANT as determined by the DISTRICT, in its sole discretion.

- d. Either party may terminate this Agreement by providing thirty (30) days written notice to the other party.

**11. Counterparts:**

This agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

**12. Severability:**

In the event that part of this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining portion of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprived either party of the basic benefit of their bargain or renders this Agreement meaningless.

**13. Notice:**

Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the DISTRICT, to the Purchasing Director, Chino Valley Unified School District , 5130 Riverside Drive, Chino, CA 91710 and in the case of the CONSULTANT to the person(s) at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated by the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

[SIGNATURES ON THE FOLLOWING PAGE]

In WITNESS WHEREOF, the parties have executed this Agreement in Chino, California on the day and year as follows:

Chino Valley Unified School District

City of Chino ( HOPE Program)  
13220 Central Avenue  
Chino, CA 91710

Kathy Casino

Ph: 909-334-3487  
Email: JBower@cityofchino.org

Kathy Casino  
Purchasing Director

Date: June 10, 2025

\_\_\_\_\_  
Authorized Signature  
Silvia Avalos, Director of Community  
Services, Parks & Recreation

Attest:

\_\_\_\_\_  
Print Name / Title

By: \_\_\_\_\_  
Natalie Gonzaga, City Clerk

\_\_\_\_\_  
Date

Date: \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

Approved as to Form:  
ALESHIRE & WYNDER, LLP

\_\_\_\_\_  
Linda Reich, City Manager  
Print Name / Title

By: \_\_\_\_\_  
Fred Galante, City Attorney

\_\_\_\_\_  
Date

Date: \_\_\_\_\_

Board Approved: 6/5/2025

**NOTICE**

Purchase orders are required for all purchases/services. CVUSD desires to pay all invoices promptly, however, services cannot be rendered, and invoices cannot be paid until vendor signs and returns this contract. Failure to sign and return this contract before providing services may result in non-payment for said services.

*CVUSD and school site ASB/USB's payment terms are NET 30.*

## Agreement for Contractor/Consultant Services Scope of Work for City of Chino

Program Name/ Department	HOPE Program/Health Services
Timeline	July 1, 2025 - June 30, 2026
Contracting Service(s)	Case Management
Total Project Amount	\$ 375,000

Scope of Work is subject to change as conditions and budget require. Changes made will be submitted for approval.

### The City of Chino will:

1.	Provide four to eight part-time fluent bilingual (Spanish/Mandarin) Case Managers to support students and families remotely or through the Family Resource Centers located on district/school sites. A Community Services Supervisor, Coordinator, and one to two Case Manager IIs will provide oversight to City staff.
3.	Provide bilingual (Spanish) specialists and/or leaders to support the CARE Closet, accepting and keeping track of donations, organizing, and restocking the Closet with emergency hygiene and school supplies.
3.	Plan and conduct outreach at various City, Community, and District locations in the Chino Valley.
4.	Provide monthly and quarterly program data to CVUSD. The Supervisor & Coordinator will meet with District program staff on a quarterly basis.
6.	Ensure Case Managers attend professional development training throughout the year.
7.	Ensure staff is knowledgeable and up to date regarding available community-based resources, including but not limited to food banks, emergency supplies, clothing banks, rental assistance, domestic violence support, childcare resources, and other related support services. Staff will provide referrals to mental and/or physical health resources as needed or requested.

### Projected Numbers:

1.	HOPE Centers will serve approximately 1,500 students/families throughout the District's boundaries.
2.	CARE Closet will serve approximately 1,000 students/families.

### Additional notes:

Unspent Case Management-funds can be used toward Services & Supplies.  
Unspent Services & Supplies funds can be moved to Case Management-line item.

**Budget:**

## Salary/Personnel

	Title	Description of Services to be Provided	rate not to exceed	hrs per wk	# of wks	# of staff	Total
1	Case Manager I/II (bilingual)	Will assess the needs of students and families at various school sites; will track student progress; research and obtain resources, provide follow-up, monitor, document, and evaluate progress.	\$45.74/ \$50.48	25- 35	45- 52	3-4	\$156,750
2	Leader/ Specialist (bilingual)	Will support the CARE Closet, process donations, and keep an inventory of items	\$34.87/ \$42.48	20- 30	45	1-2	\$48,000
3	Coordinator (FTE)	Will supervise, assist, and support the CMs, and complete staff performance evaluations.	\$55.73	37	52	1	\$87,900
4	Coordinator Benefits	Includes standard benefits and health and welfare costs	-	40	52	1	\$61,550
5	Supervisor	Provide general program supervision	\$70.28	2	52	1	\$7,300
			<b>SALARIES</b>				\$361,500

Established salary ranges and rates are subject to the approval of City of Chino City Council and pursuant to all applicable state and local laws, ordinances, and rules. Salary ranges and rates may change at any time based on City Council direction and/or changes pursuant to all applicable laws, ordinances, and rules.

Services & Supplies

1	Operating Equipment	City ordered supplies, city staff polo shirts with logo, snacks/light meals for student/parent workshops	\$1,500
2	Mileage	Site/school visits or sessions, training, home visits, etc.	\$1,200
3	Printing & Binding	City-issued business cards, name badges	\$300
4	Training costs	Children's Network Conference and other relevant professional development opportunities	\$5,500
5	Telecommunication costs for staff	Cellphones for staff use	\$5,000

<b>Budget Salaries</b>	<b>\$361,500</b>
<b>Budget Services/Supplies</b>	<b>\$13,500</b>
<b>Project Total</b>	<b>\$375,000</b>

**Vendor Fee Schedule  
EXHIBIT "B"**

Title	2025-26 NTE Hourly Rate
Case Manager I	\$45.74*
Case Manager II	\$50.48*
Community Services, Parks & Recreation Coordinator	\$55.73*
Community Services, Parks & Recreation Leader	\$34.87*
Community Services, Parks & Recreation Specialist	\$42.48*
Community Services, Parks & Recreation Supervisor	\$70.28*
Counselor II	\$53.05*
Counselor III	\$86.93*

*and pursuant to all applicable state and local laws, ordinances, and rules. Salary ranges and rates may change at any time based on City Council direction and/or changes pursuant to all applicable laws, ordinances, and rules.*

**EXHIBIT “2”**



13461 Ramona Avenue, Chino, CA 91710  
(909) 628-1201

<b>Name of Department/Site Submitting Contract:</b>	<b>Health Services/Mckinney-Vento CARE</b>
<b>Name of Contact Person:</b>	<b>KATHY CASINO, DIRECTOR, PURCHASING</b>

**AGREEMENT FOR CONSULTANT SERVICES/MASTER CONTRACT**

This Agreement is made between the CHINO VALLEY UNIFIED SCHOOL DISTRICT, ("DISTRICT") and **City of Chino (CARE Program)** ("CONSULTANT")

(RECITALS)

WHEREAS, CONSULTANT is especially skilled, trained, experienced, and competent to render the services and advice described in Section I hereof; and

WHEREAS, DISTRICT requires the services described in Section 1 hereof and DISTRICT is unable to obtain them from existing personnel; and

NOW, THEREFORE, DISTRICT AND CONSULTANT mutually agree as follows:

**1. Services to be Provided by CONSULTANT:**

- a. CONSULTANT will render the services to DISTRICT that are described as:  
[Case Management support for McKinney-Vento identified students and families.](#)
- b. CONSULTANT will commence work under this Agreement on or about 7/1/2025 and will diligently prosecute the work thereafter. CONSULTANT will complete the work not later than 6/30/2026. Upon a showing of good and sufficient cause by CONSULTANT, DISTRICT may, in its sole discretion, grant such extension of time as it may deem advisable. However, DISTRICT shall not pay CONSULTANT any additional compensation if such an extension is granted, unless CONSULTANT performs additional services, the compensation for which shall be determined by the DISTRICT and CONSULTANT in writing.
- c. CONSULTANT will perform said services in his or her own way and as an independent contractor in the pursuit of his or her independent calling and not as an employee of DISTRICT. He or she shall be under the control of the DISTRICT as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.

### **CONSULTANT'S Representations:**

CONSULTANT represents that he or she has the skills, experience, and knowledge necessary to perform the services agreed to be performed under this Agreement; and CONSULTANT understands the DISTRICT has relied upon the representations of CONSULTANT that he or she has the skills, experience, and knowledge to perform the services required by this Agreement in a competent manner. CONSULTANT understands the scope of the services required to be performed under this Agreement. CONSULTANT warrants that he or she will faithfully and diligently perform the services hereunder.

CONSULTANT shall employ, as a minimum, generally accepted standards of practices employed by persons engaged in providing similar services in existence at the time of the performance of the obligations hereunder.

### **3. Compensation to CONSULTANT:**

- a. Consultant will provide services for the amount of: \$215,000.00
- b. No additional compensation will be granted unless agreed to in writing by DISTRICT.
- c. Funding Source: Title I
- d. DISTRICT will not withhold Federal or State income tax deductions from payments made to CONSULTANT under this Agreement but will provide CONSULTANT with a statement of earnings at the conclusion of each calendar year.
- e. For services rendered, the CONSULTANT must submit to the DISTRICT a detailed request for payment with an itemized invoice, describing services provide, with the signature of site principal or manager, noting work or service was completed.

### **4. Duration of Agreement:**

The term of this Agreement shall commence on 7/1/2025 and terminate on 6/30/2026.

Subject to terms and conditions stated in #10.

### **5. DISTRICT to Provide Information:**

DISTRICT will prepare and furnish to CONSULTANT upon his or her request such information as is reasonably necessary to the performance of CONSULTANT'S work under this Agreement.

### **6. Ownership of Materials:**

Any and all documents, or materials prepared or caused to be prepared by CONSULTANT pursuant to this Agreement shall be the joint property of the DISTRICT and CONSULTANT upon payment by the DISTRICT. All said documents and materials shall be delivered to and become the joint property of the DISTRICT and CONSULTANT.

**7. General Provisions:**

- a. CONSULTANT shall comply with all Federal, State and local laws and ordinances applicable to such work. CONSULTANT shall provide workers' compensation insurance or self-insure for his or her services. Evidence of insurance (General Liability, Professional Liability, Auto and Workers' Comp) shall be provided to DISTRICT upon execution of this Agreement.
- b. If CONSULTANT is an individual, for services rendered, he or she must submit to the DISTRICT a completed IRS W9 form that must include CONSULTANT'S signature, social security number or tax identification number; and state whether or not CONSULTANT is a retired member of the State Teachers Retirement System of the State of California.
- c. This Agreement may be amended by the mutual written consent of the parties.

**8. Assignment:**

This Agreement may not be assigned without the written consent of the DISTRICT.

**9. Indemnification:**

In contemplation of the provisions of Section 895.2 of the Government Code of the State of California imposing certain tort liability jointly upon public entities solely by reason of such entities being parties to an agreement as defined by Section 895 of said Code., each of the Parties hereto, pursuant to the authorization contained in Section 895.4 and 895.6 of said Code, will assume the full liability imposed upon it, or any of its officers, agents, or employees, by law for injury caused by a negligent or wrongful act of omission occurring in the performance of this Agreement to the same extent that such liability would be imposed in the absence of Section 895.2 of said Code. To achieve the above-stated purpose, each Party indemnifies and hold harmless the other Party of any loss, cost, or expense that may be imposed upon such other Party solely by virtue of said Section 895.2. The parties agree to indemnify, defend, and hold harmless each other against any and all liability, expense and claims arising from their respective negligent or wrongful acts and omissions. The provisions of the Section shall survive the termination of this Agreement.

**10. Termination:**

- a. If DISTRICT determines, in its sole discretion, that CONSULTANT'S services have been or become unsatisfactory, DISTRICT may terminate this Agreement and the CONSULTANT'S services hereunder. Further, DISTRICT may suspend the performance of the work under this Agreement for a fixed or indefinite period.
- b. As an alternative to a unilateral termination under subsection (a) thereof, the DISTRICT may issue to CONSULTANT a written notice of any deficiency or delay in the performances or the services hereunder. In that event, CONSULTANT shall cure any such deficiency within the period specified in said notice. If CONSULTANT fails to cure the deficiency within the specified period, DISTRICT may terminate this Agreement.
- c. If the CONSULTANT terminates this Agreement for unsatisfactory performance, the DISTRICT shall only pay CONSULTANT for those services satisfactorily rendered through

the termination date as determined by the DISTRICT, in its sole discretion. If the DISTRICT suspends the performance of CONSULTANT services under this Agreement, the DISTRICT shall only pay CONSULTANT for those services satisfactorily rendered through the suspension date by the CONSULTANT as determined by the DISTRICT, in its sole discretion.

- d. Either party may terminate this Agreement by providing thirty (30) days written notice to the other party.

**11. Counterparts:**

This agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

**12. Severability:**

In the event that part of this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining portion of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprived either party of the basic benefit of their bargain or renders this Agreement meaningless.

**13. Notice:**

Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the DISTRICT, to the Purchasing Director, Chino Valley Unified School District , 5130 Riverside Drive, Chino, CA 91710 and in the case of the CONSULTANT to the person(s) at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated by the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

[SIGNATURES ON THE FOLLOWING PAGE]

In WITNESS WHEREOF, the parties have executed this Agreement in Chino, California on the day and year as follows:

Chino Valley Unified School District

City of Chino (CARE Program)  
13220 Central Avenue  
Chino, CA 91710

Kathy Casino

Ph: 909-334-3487  
Email: JBower@cityofchino.org

Kathy Casino  
Purchasing Director

Date: June 10, 2025

\_\_\_\_\_  
Authorized Signature  
Silvia Avalos, Director of Community  
Services, Parks & Recreation

Attest:

\_\_\_\_\_  
Print Name / Title

By: \_\_\_\_\_  
Natalie Gonzaga, City Clerk

\_\_\_\_\_  
Date

Date: \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

Approved as to Form:  
ALESHIRE & WYNDER, LLP

\_\_\_\_\_  
Linda Reich, City Manager  
Print Name / Title

By: \_\_\_\_\_  
Fred Galante, City Attorney

\_\_\_\_\_  
Date

Date: \_\_\_\_\_

Board Approved: 6/5/2025

**NOTICE**

Purchase orders are required for all purchases/services. CVUSD desires to pay all invoices promptly, however, services cannot be rendered, and invoices cannot be paid until vendor signs and returns this contract. Failure to sign and return this contract before providing services may result in non-payment for said services.

*CVUSD and school site ASB/USB's payment terms are NET 30.*

## Agreement for Contractor/Consultant Services Scope of Work/Duty Statement for City of Chino

Program Name/ Department	McKinney-Vento Title I Support Services
Timeline	July 1, 2025 - June 30, 2026
Contracting Service(s)	MV Case Management
Total Project Amount	\$ 215,000

Scope of Work is subject to change as conditions and budget require. Changes will be made and submitted for approval.

### The City of Chino will:

1.	Provide two to four part-time bilingual (Spanish) Case Managers I to work with students/families identified as homeless or in transition to facilitate continuity of education and promote academic success.
2.	Meet with District program staff on a monthly/quarterly basis.
3.	Track/follow up on students' academic, attendance, and mental health progress.
4.	Plan and conduct outreach at various community locations.
5.	Provide mental and/or physical health referrals to internal programs, community providers, or public agencies if needed or requested.
6.	Ensure staff are knowledgeable regarding mandated reporting and the reporting of any suspected neglect and/or abuse.
7.	Provide academic intervention and refer all crisis/counseling needs to appropriate mental health providers.
8.	Ensure staff is knowledgeable and up to date regarding McKinney-Vento law/policy and procedures; available community-based resources, including but not limited to: food banks, housing/shelters, San Bernardino County Transitional Assistance, domestic violence support, childcare resources, and other related support services.

### Projected Numbers:

1.	Case Management services to be provided for approximately 400 McKinney-Vento students and families.
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### Additional notes:

Unspent Case Management funds can be used toward Services & Supplies.  
Unspent Services & Supplies funds can be moved to Case Management line item. The contract will operate from July 1, 2025-June 30, 2026 (services to be provided during academic calendar year). Amount not to exceed \$215,000 and contingent upon state funding.

**Budget:**

Salary/Personnel

	Title	Description of Services	rate not to exceed	hrs per wk	# of wks	# of staff	Total
1.	Case Manager I	Will assess the needs of students and families identified as "homeless". Will assist with resources, provide follow-up, monitor/document, & evaluate progress. Provide reporting information to Coordinator & District staff monthly/quarterly.	\$45.74	28-35	42-45	2-4	\$215,000  Amt will vary due to actual rate of pay
						<b>SALARIES</b>	<b>\$215,000</b>

*Established salary ranges and rates are subject to the approval of City of Chino City Council and pursuant to all applicable state and local laws, ordinances, and rules. Salary ranges and rates may change at any time based on City Council direction and/or changes pursuant to all applicable laws, ordinances, and rules.*

Services & Supplies

1.	Mileage	Site/school visits or sessions, training, home visits, etc.	\$ 0
2.	Training for staff	NAEH CY and other relevant professional development opportunities	\$ 0
3.	Printing and Binding	City-issued business cards/name badges	\$ 0
<b>Services &amp; Supplies</b>			<b>\$0</b>

<b>Budget Salaries</b>	<b>\$215,000</b>
<b>Budget Services/Supplies</b>	<b>\$ 0</b>
<b>Project Total</b>	<b>\$215,000</b>

**Vendor Fee Schedule  
EXHIBIT "B"**

Title	2025-26 NTE Hourly Rate
Case Manager I	\$45.74*
Case Manager II	\$50.48*
Community Services, Parks & Recreation Coordinator	\$55.73*
Community Services, Parks & Recreation Leader	\$34.87*
Community Services, Parks & Recreation Specialist	\$42.48*
Community Services, Parks & Recreation Supervisor	\$70.28*
Counselor II	\$53.05*
Counselor III	\$86.93*

*and pursuant to all applicable state and local laws, ordinances, and rules. Salary ranges and rates may change at any time based on City Council direction and/or changes pursuant to all applicable laws, ordinances, and rules.*

**EXHIBIT “3”**



13461 Ramona Avenue, Chino, CA 91710  
(909) 628-1201

<b>Name of Department/Site Submitting Contract:</b>	<b>Health Services/Child Development</b>
<b>Name of Contact Person:</b>	<b>KATHY CASINO, DIRECTOR, PURCHASING</b>

**AGREEMENT FOR CONSULTANT SERVICES/MASTER CONTRACT**

This Agreement is made between the CHINO VALLEY UNIFIED SCHOOL DISTRICT, ("DISTRICT") and **City of Chino (LCAP Counseling/Health)** ("CONSULTANT")

(RECITALS)

WHEREAS, CONSULTANT is especially skilled, trained, experienced, and competent to render the services and advice described in Section I hereof; and

WHEREAS, DISTRICT requires the services described in Section 1 hereof and DISTRICT is unable to obtain them from existing personnel; and

NOW, THEREFORE, DISTRICT AND CONSULTANT mutually agree as follows:

**1. Services to be Provided by CONSULTANT:**

- a. CONSULTANT will render the services to DISTRICT that are described as:  
*school based counseling services for elementary and teen aged students.*
- b. CONSULTANT will commence work under this Agreement on or about 7/1/2025 and will diligently prosecute the work thereafter. CONSULTANT will complete the work not later than 6/30/2026. Upon a showing of good and sufficient cause by CONSULTANT, DISTRICT may, in its sole discretion, grant such extension of time as it may deem advisable. However, DISTRICT shall not pay CONSULTANT any additional compensation if such an extension is granted, unless CONSULTANT performs additional services, the compensation for which shall be determined by the DISTRICT and CONSULTANT in writing.
- c. CONSULTANT will perform said services in his or her own way and as an independent contractor in the pursuit of his or her independent calling and not as an employee of DISTRICT. He or she shall be under the control of the DISTRICT as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.

### **CONSULTANT'S Representations:**

CONSULTANT represents that he or she has the skills, experience, and knowledge necessary to perform the services agreed to be performed under this Agreement; and CONSULTANT understands the DISTRICT has relied upon the representations of CONSULTANT that he or she has the skills, experience, and knowledge to perform the services required by this Agreement in a competent manner. CONSULTANT understands the scope of the services required to be performed under this Agreement. CONSULTANT warrants that he or she will faithfully and diligently perform the services hereunder.

CONSULTANT shall employ, as a minimum, generally accepted standards of practices employed by persons engaged in providing similar services in existence at the time of the performance of the obligations hereunder.

### **3. Compensation to CONSULTANT:**

- a. Consultant will provide services for the amount of: \$104,097.00
- b. No additional compensation will be granted unless agreed to in writing by DISTRICT.
- c. Funding Source: LCAP
- d. DISTRICT will not withhold Federal or State income tax deductions from payments made to CONSULTANT under this Agreement but will provide CONSULTANT with a statement of earnings at the conclusion of each calendar year.
- e. For services rendered, the CONSULTANT must submit to the DISTRICT a detailed request for payment with an itemized invoice, describing services provide, with the signature of site principal or manager, noting work or service was completed.

### **4. Duration of Agreement:**

The term of this Agreement shall commence on 7/1/2025 and terminate on 6/30/2026.

Subject to terms and conditions stated in #10.

### **5. DISTRICT to Provide Information:**

DISTRICT will prepare and furnish to CONSULTANT upon his or her request such information as is reasonably necessary to the performance of CONSULTANT'S work under this Agreement.

### **6. Ownership of Materials:**

Any and all documents, or materials prepared or caused to be prepared by CONSULTANT pursuant to this Agreement shall be the joint property of the DISTRICT and CONSULTANT upon payment by the DISTRICT. All said documents and materials shall be delivered to and become the joint property of the DISTRICT and CONSULTANT.

## **7. General Provisions:**

- a. CONSULTANT shall comply with all Federal, State and local laws and ordinances applicable to such work. CONSULTANT shall provide workers' compensation insurance or self-insure for his or her services. Evidence of insurance (General Liability, Professional Liability, Auto and Workers' Comp) shall be provided to DISTRICT upon execution of this Agreement.
- b. If CONSULTANT is an individual, for services rendered, he or she must submit to the DISTRICT a completed IRS W9 form that must include CONSULTANT'S signature, social security number or tax identification number; and state whether or not CONSULTANT is a retired member of the State Teachers Retirement System of the State of California.
- c. This Agreement may be amended by the mutual written consent of the parties.

## **8. Assignment:**

This Agreement may not be assigned without the written consent of the DISTRICT.

## **9. Indemnification:**

In contemplation of the provisions of Section 895.2 of the Government Code of the State of California imposing certain tort liability jointly upon public entities solely by reason of such entities being parties to an agreement as defined by Section 895 of said Code., each of the Parties hereto, pursuant to the authorization contained in Section 895.4 and 895.6 of said Code, will assume the full liability imposed upon it, or any of its officers, agents, or employees, by law for injury caused by a negligent or wrongful act of omission occurring in the performance of this Agreement to the same extent that such liability would be imposed in the absence of Section 895.2 of said Code. To achieve the above-stated purpose, each Party indemnifies and hold harmless the other Party of any loss, cost, or expense that may be imposed upon such other Party solely by virtue of said Section 895.2. The parties agree to indemnify, defend, and hold harmless each other against any and all liability, expense and claims arising from their respective negligent or wrongful acts and omissions. The provisions of the Section shall survive the termination of this Agreement.

## **10. Termination:**

- a. If DISTRICT determines, in its sole discretion, that CONSULTANT'S services have been or become unsatisfactory, DISTRICT may terminate this Agreement and the CONSULTANT'S services hereunder. Further, DISTRICT may suspend the performance of the work under this Agreement for a fixed or indefinite period.
- b. As an alternative to a unilateral termination under subsection (a) thereof, the DISTRICT may issue to CONSULTANT a written notice of any deficiency or delay in the performances or the services hereunder. In that event, CONSULTANT shall cure any such deficiency within the period specified in said notice. If CONSULTANT fails to cure the deficiency within the specified period, DISTRICT may terminate this Agreement.
- c. If the CONSULTANT terminates this Agreement for unsatisfactory performance, the DISTRICT shall only pay CONSULTANT for those services satisfactorily rendered through

the termination date as determined by the DISTRICT, in its sole discretion. If the DISTRICT suspends the performance of CONSULTANT services under this Agreement, the DISTRICT shall only pay CONSULTANT for those services satisfactorily rendered through the suspension date by the CONSULTANT as determined by the DISTRICT, in its sole discretion.

- d. Either party may terminate this Agreement by providing thirty (30) days written notice to the other party.

**11. Counterparts:**

This agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

**12. Severability:**

In the event that part of this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining portion of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprived either party of the basic benefit of their bargain or renders this Agreement meaningless.

**13. Notice:**

Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the DISTRICT, to the Purchasing Director, Chino Valley Unified School District , 5130 Riverside Drive, Chino, CA 91710 and in the case of the CONSULTANT to the person(s) at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated by the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

[SIGNATURES ON THE FOLLOWING PAGE]

In WITNESS WHEREOF, the parties have executed this Agreement in Chino, California on the day and year as follows:

Chino Valley Unified School District

City of Chino (LCAP Counseling/Health)  
13220 Central Avenue  
Chino, CA 91710

*Kathy Casino*

Ph: 909-334-3259  
Email: mtznado@cityofchino.org

Kathy Casino  
Purchasing Director

Date: *June 10, 2025*

\_\_\_\_\_  
Authorized Signature  
Silvia Avalos, Director of Community  
Services, Parks & Recreation

Attest:

\_\_\_\_\_  
Print Name / Title

By: \_\_\_\_\_  
Natalie Gonzaga, City Clerk

\_\_\_\_\_  
Date

Date: \_\_\_\_\_

Approved as to Form:  
ALESHIRE & WYNDER, LLP

\_\_\_\_\_  
Authorized Signature

Linda Reich, City Manager  
\_\_\_\_\_  
Print Name / Title

By: \_\_\_\_\_  
Fred Galante, City Attorney

Date: \_\_\_\_\_

\_\_\_\_\_  
Date

Board Approved: 6/5/2025

**NOTICE**  
Purchase orders are required for all purchases/services. CVUSD desires to pay all invoices promptly, however, services cannot be rendered, and invoices cannot be paid until vendor signs and returns this contract. Failure to sign and return this contract before providing services may result in non-payment for said services.  
  
*CVUSD and school site ASB/USB's payment terms are NET 30.*

## Agreement for Contractor/Consultant Services Scope of Work for City of Chino (Proposal)

Program Name/ Department	LCAP School-based Counseling/ Health Services
Timeline	July 1, 2025 - June 30, 2026
Contracting Service(s)	Counseling
Total Project Amount	\$ 104,097

### The City of Chino will:

1.	Provide site-based youth counseling services to elementary-aged students District-wide throughout the school year. The City will include full clinical supervision for Interns and Counselor IIs providing services.
2.	Provide site-based teen counseling services to students District-wide throughout the school year. The City will also include full clinical supervision for Interns and Counselor IIs providing services.
4.	Provide quarterly data to CVUSD. Coordinator will meet with District program staff on a quarterly basis.
5.	Provide quarterly youth and family counseling data and year-end report to CVUSD.
6.	Ensure Counselors attend professional development trainings throughout the year.

### Projected Numbers:

1.	LCAP Youth School-based counseling will serve approximately 375 elementary students.
2.	LCAP Teen School-based counseling will serve approximately 375 teen students.

### Additional notes:

Unspent Counseling funds can be used toward Services & Supplies.  
Unspent Services & Supplies funds can be moved to Counseling line item.

**Budget:**

Salary/Personnel

	Title	Description of Services to be Provided	rate not to exceed	hrs per wk	# of wks	# of staff	Total	CVUSD Portion	CVUSD %
1	Counselor II Elementary	Will provide interns and Counselor IIs for elementary schools; will manage caseload at school sites. Supervision and training costs included.	53.05*	6	36	10	\$114,588	\$47,159	41%
2	Counselor III Elementary	Will provide supervision for Counselor IIs and interns.	86.93*	3	36	1	\$9,388	\$3,906	42%
3	Counselor II Teen	Will provide interns and Counselor IIs for junior/high schools; will manage caseload at school sites. Supervision and training costs included.	53.05*	6	36	10	\$114,588	\$47,159	41%
4	Counselor III Teen	Will provide supervision for Counselor IIs and interns.	86.93*	3	36	1	\$9,388	\$4,417	47%

*\*Established salary ranges and rates are subject to the approval of City of Chino City Council and pursuant to all applicable state and local laws, ordinances, and rules. Salary ranges and rates may change at any time based on City Council direction and/or changes pursuant to all applicable laws, ordinances, and rules.*

**SALARIES - \$102,641**

Services & Supplies

1	Mileage/Training for Counselors	Site/school visits or sessions, training, home visits, etc.	\$1,456
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<b>Budget Salaries</b>	<b>\$102,641</b>
<b>Budget Services/Supplies</b>	<b>\$1,456</b>
<b>CVUSD Project Total</b>	<b>\$104,097</b>

**EXHIBIT “4”**



**CHINO VALLEY**  
UNIFIED SCHOOL DISTRICT

13461 Ramona Avenue, Chino, CA 91710  
(909) 628-1201

<b>Name of Department/Site Submitting Contract:</b>	<b>Child Development/Health Services</b>
<b>Name of Contact Person:</b>	<b>KATHY CASINO, DIRECTOR, PURCHASING</b>

**AGREEMENT FOR CONSULTANT SERVICES/MASTER CONTRACT**

This Agreement is made between the CHINO VALLEY UNIFIED SCHOOL DISTRICT, ("DISTRICT") and **City of Chino** ("CONSULTANT")

(RECITALS)

WHEREAS, CONSULTANT is especially skilled, trained, experienced, and competent to render the services and advice described in Section I hereof; and

WHEREAS, DISTRICT requires the services described in Section 1 hereof and DISTRICT is unable to obtain them from existing personnel; and

NOW, THEREFORE, DISTRICT AND CONSULTANT mutually agree as follows:

**1. Services to be Provided by CONSULTANT:**

- a. CONSULTANT will render the services to DISTRICT that are described as:  
staffing for ASES and ELOP grant funded schools, SOAR and RAAP after-school programs.
- b. CONSULTANT will commence work under this Agreement on or about 7/1/2025 and will diligently prosecute the work thereafter. CONSULTANT will complete the work not later than 6/30/2026. Upon a showing of good and sufficient cause by CONSULTANT, DISTRICT may, in its sole discretion, grant such extension of time as it may deem advisable. However, DISTRICT shall not pay CONSULTANT any additional compensation if such an extension is granted, unless CONSULTANT performs additional services, the compensation for which shall be determined by the DISTRICT and CONSULTANT in writing.
- c. CONSULTANT will perform said services in his or her own way and as an independent contractor in the pursuit of his or her independent calling and not as an employee of DISTRICT. He or she shall be under the control of the DISTRICT as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.

**CONSULTANT'S Representations:**

CONSULTANT represents that he or she has the skills, experience, and knowledge necessary to perform the services agreed to be performed under this Agreement; and CONSULTANT understands the DISTRICT has relied upon the representations of CONSULTANT that he or she has the skills, experience, and knowledge to perform the services required by this Agreement in a competent manner. CONSULTANT understands the scope of the services required to be performed under this Agreement. CONSULTANT warrants that he or she will faithfully and diligently perform the services hereunder.

CONSULTANT shall employ, as a minimum, generally accepted standards of practices employed by persons engaged in providing similar services in existence at the time of the performance of the obligations hereunder.

**3. Compensation to CONSULTANT:**

- a. Consultant will provide services for the amount of: \$1,444,903.15
- b. No additional compensation will be granted unless agreed to in writing by DISTRICT.
- c. Funding Source: Various
- d. DISTRICT will not withhold Federal or State income tax deductions from payments made to CONSULTANT under this Agreement but will provide CONSULTANT with a statement of earnings at the conclusion of each calendar year.
- e. For services rendered, the CONSULTANT must submit to the DISTRICT a detailed request for payment with an itemized invoice, describing services provide, with the signature of site principal or manager, noting work or service was completed.

**4. Duration of Agreement:**

The term of this Agreement shall commence on 7/1/2025 and terminate on 6/30/2026.

Subject to terms and conditions stated in #10.

**5. DISTRICT to Provide Information:**

DISTRICT will prepare and furnish to CONSULTANT upon his or her request such information as is reasonably necessary to the performance of CONSULTANT'S work under this Agreement.

**6. Ownership of Materials:**

Any and all documents, or materials prepared or caused to be prepared by CONSULTANT pursuant to this Agreement shall be the joint property of the DISTRICT and CONSULTANT upon payment by the DISTRICT. All said documents and materials shall be delivered to and become the joint property of the DISTRICT and CONSULTANT.

**7. General Provisions:**

- a. CONSULTANT shall comply with all Federal, State and local laws and ordinances applicable to such work. CONSULTANT shall provide workers' compensation insurance or self-insure for his or her services. Evidence of insurance (General Liability, Professional Liability, Auto and Workers' Comp) shall be provided to DISTRICT upon execution of this Agreement.
- b. If CONSULTANT is an individual, for services rendered, he or she must submit to the DISTRICT a completed IRS W9 form that must include CONSULTANT'S signature, social security number or tax identification number; and state whether or not CONSULTANT is a retired member of the State Teachers Retirement System of the State of California.
- c. This Agreement may be amended by the mutual written consent of the parties.

**8. Assignment:**

This Agreement may not be assigned without the written consent of the DISTRICT.

**9. Indemnification:**

In contemplation of the provisions of Section 895.2 of the Government Code of the State of California imposing certain tort liability jointly upon public entities solely by reason of such entities being parties to an agreement as defined by Section 895 of said Code., each of the Parties hereto, pursuant to the authorization contained in Section 895.4 and 895.6 of said Code, will assume the full liability imposed upon it, or any of its officers, agents, or employees, by law for injury caused by a negligent or wrongful act of omission occurring in the performance of this Agreement to the same extent that such liability would be imposed in the absence of Section 895.2 of said Code. To achieve the above-stated purpose, each Party indemnifies and hold harmless the other Party of any loss, cost, or expense that may be imposed upon such other Party solely by virtue of said Section 895.2. The parties agree to indemnify, defend, and hold harmless each other against any and all liability, expense and claims arising from their respective negligent or wrongful acts and omissions. The provisions of the Section shall survive the termination of this Agreement.

**10. Termination:**

- a. If DISTRICT determines, in its sole discretion, that CONSULTANT'S services have been or become unsatisfactory, DISTRICT may terminate this Agreement and the CONSULTANT'S services hereunder. Further, DISTRICT may suspend the performance of the work under this Agreement for a fixed or indefinite period.
- b. As an alternative to a unilateral termination under subsection (a) thereof, the DISTRICT may issue to CONSULTANT a written notice of any deficiency or delay in the performances or the services hereunder. In that event, CONSULTANT shall cure any such deficiency within the period specified in said notice. If CONSULTANT fails to cure the deficiency within the specified period, DISTRICT may terminate this Agreement.
- c. If the CONSULTANT terminates this Agreement for unsatisfactory performance, the DISTRICT shall only pay CONSULTANT for those services satisfactorily rendered through

the termination date as determined by the DISTRICT, in its sole discretion. If the DISTRICT suspends the performance of CONSULTANT services under this Agreement, the DISTRICT shall only pay CONSULTANT for those services satisfactorily rendered through the suspension date by the CONSULTANT as determined by the DISTRICT, in its sole discretion.

- d. Either party may terminate this Agreement by providing thirty (30) days written notice to the other party.

**11. Counterparts:**

This agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

**12. Severability:**

In the event that part of this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining portion of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprived either party of the basic benefit of their bargain or renders this Agreement meaningless.

**13. Notice:**

Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the DISTRICT, to the Purchasing Director, Chino Valley Unified School District , 5130 Riverside Drive, Chino, CA 91710 and in the case of the CONSULTANT to the person(s) at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated by the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

[SIGNATURES ON THE FOLLOWING PAGE]

In WITNESS WHEREOF, the parties have executed this Agreement in Chino, California on the day and year as follows:

Chino Valley Unified School District

City of Chino  
13220 Central Avenue  
Chino, CA 91710

Kathy Casino

Ph: 909-334-3487  
Email: jbower@cityofchino.org

Kathy Casino  
Purchasing Director

Date: June 24, 2025

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Print Name / Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Print Name / Title

\_\_\_\_\_  
Date

Board Approved: 5/15/2025

**NOTICE**

Purchase orders are required for all purchases/services. CVUSD desires to pay all invoices promptly, however, services cannot be rendered, and invoices cannot be paid until vendor signs and returns this contract. Failure to sign and return this contract before providing services may result in non-payment for said services.

*CVUSD and school site ASB/USB's payment terms are NET 30.*

## Agreement for Contractor/Consultant Services Scope of Work for City of Chino

Program Name/Department	ASES-After School Program/Health Services
Timeline	July 1, 2025, thru June 30, 2026
Contracting Service(s)	Grant Funded After School Program
Total Project Amount	\$1,444,903.15

**The City of Chino will:**

1.	<p>The City of Chino will provide a <b>Community Services, Parks &amp; Recreation Coordinator</b> (Coordinator) who will be responsible for daily onsite supervision of subcontracted staff. The Coordinator will use a systematic process for training and supervising Community Services, Parks &amp; Recreation staff assigned as Specialist, and Leaders to the After School program. The Coordinator will collaborate with the District ASES Grant Manager (ASM) to provide monthly training for Specialists and Leaders as well as monthly planning meetings with Specialists. Training will be developed to train staff to use intrinsic qualities; orient staff to After School program goals and grant assurances; assimilate staff to working within the school environment and prepare staff for the potential challenges that may be encountered.</p> <p>Participate in the design and review of program surveys for the staff, students, and parents. Assist in the distribution of the results and development of program improvement plans as needed.</p>
2.	<p>The City of Chino will recruit and employ <b>Community Services, Parks &amp; Recreation Specialists</b> (Specialists) to provide services to students at After School sites. Specialists will work under the direct supervision of the Coordinator. Specialists must fulfill fingerprint clearance requirements provided by the district, pass the District Instructional Aide Test prior to being assigned to a site, and obtain CPR certification. CVUSD will provide a study guide for the Instructional Aide test.</p> <p>The Specialists will complete the Chino Valley Unified School District (CVUSD) Medication Administration annual training led by a Credentialed School Nurse to include clearance to receive, administer, and log medication. The Specialists will be required to receive and store medication in a locked cabinet/container. The Specialists will follow up with CVUSD Nurses upon the receipt of any medication to confirm the proper documentation is present prior to administering any medication. A CVUSD Nurse will meet with Specialists to go over individualized care plans. The care plans will include any necessary medication and will be in place before the student begins the program. The Specialists will assist with portioning out the proper dosage of medication and logging the date and time it was administered in the designated log. Administration can include assistance with medication tablets, capsules, inhalers, Epi Pens, ointments, and eye/ear drops as needed.</p> <p>The Specialists will be responsible for the planning and programming of the After School program to ensure the inclusion of an educational and literacy component designed to provide tutoring and/or homework assistance in the following core content subject areas: language arts, mathematics, history, science, and computer training. After School will include an educational enrichment component such as fine arts, recreation, physical fitness, and prevention activities organized by the Specialists. Specialists will implement “hands on” interactive student activities, plan monthly activity calendars, and lesson plans. The After</p>

	<p>School program schedule will include at least an hour of homework assistance, indoor enrichment activities, and outdoor recreation/enrichment daily. After School components may include, but not be limited to the following:</p> <ul style="list-style-type: none"> <li>➤ Nutrition and health enrichment activities that include hands-on food activities and nutrition lessons.</li> <li>➤ Use of CVUSD provided Chromebooks.</li> <li>➤ SPARK recreation activities.</li> <li>➤ Arts and crafts to develop motor skills and creativity.</li> <li>➤ A daily reading component.</li> <li>➤ Enrichment opportunities following the Quality Standards for Expanded Learning.</li> <li>➤ Academic games such as spelling bees, jeopardy, and quizzes.</li> <li>➤ Participation in planting and caring for a garden, if available, at the After School site.</li> <li>➤ Positive reinforcement techniques to strengthen character development.</li> </ul>
<p>4.</p>	<p>The City of Chino will recruit and employ <b>Community Services, Parks &amp; Recreation Leaders</b> (Leaders) to provide services to students at After School sites. Leaders will work under the direct supervision of the Specialists and the Coordinator. See attachment for specific roles and responsibilities. Leaders must fulfill fingerprint clearance requirements provided by CVUSD, attend the CVUSD Nurse training, pass the District Instructional Aide Test prior to being assigned to a site, and obtain CPR certification. The District will provide a study guide for the Instructional Aide test.</p>
<p>5.</p>	<p><b>Responsibilities of All ASES Community Services, Parks &amp; Recreation Staff</b> All staff members will be responsible for the following:</p> <ol style="list-style-type: none"> <li>1. Maintain a minimum availability of four of five program days, regularly.</li> <li>2. Maintain daily notes to track successes and progress of the program, and students, and provide attendance reports. Include ASM and Coordinator, in all communications related to serious behavior problems. A behavior plan meeting will be held before expulsion based on behavior, to include parents, City Specialist, ASM, Coordinator, Principal, and/or Community Services, Parks &amp; Recreation Supervisor.</li> <li>3. For attendance, ensure that the early release policy is followed by ensuring that any sign-out before 6:00 p.m. is indicated with an early release reason.</li> <li>4. Maintain a clean, orderly, and welcoming After School environment each day.</li> <li>5. Collaborate with other After School Specialists to develop monthly calendars and daily lesson plans. Specialists will assist Leaders to develop daily lesson plans of activities.</li> <li>6. Attend local, regional, and/or state trainings and conferences for professional development as scheduled.</li> <li>7. Participate in program planning through a collaborative process with parents, youth, and representatives of school sites, government agencies, local law enforcement and community organizations. Plan a site event for "Lights On After School" in October and an event for the end of the year parent involvement night at Ramona Junior High.</li> <li>8. Provide supplies and a monthly nutrition lesson at each site. Staff will be responsible for developing the lesson plan and leading students in hands on nutrition learning.</li> </ol>
<p>6.</p>	<p>The City of Chino will provide staff for Transitional Kindergarten (TK) through Junior High from conclusion of school until 6:00 p.m. at the following sites: Anna Borba, Cortez, Dickson, Marshall, Walnut, and 6:15 p.m. at Ramona Junior High.</p>

7.	CVUSD will provide a minimum of two (2) classrooms or appropriate equivalent space for programming. CVUSD will provide nutritional services lunch and snacks to all participants during their time in the program year-round. CVUSD will provide daily custodial services and emergency custodial assistance if required.
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**Projected Numbers:**

8.	Approximately 500 children will receive after school homework assistance and enrichment services from City of Chino Community Services, Parks & Recreation staff in 2025-2026.
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**Additional Notes:**

The City of Chino will commence contract services to After School program beginning July 1, 2025 and ending June 30, 2026. After School will operate on any school day that students attend, and instruction takes place. After School will begin immediately upon the end of the regular school day and will operate until 6:00 p.m. at the elementary sites, and until 6:15 p.m. at Ramona Junior High. A daily student-to-staff ratio of no more than 20:1 and 10:1 for TK and Kindergarten participants will be provided at all times. The student-to-staff ratio will be monitored and adjusted in collaboration with the Coordinator and CVUSD ASM.

Staff, training, onsite Coordinator supervision for After School programs will be provided at Cortez, Anna Borba, Dickson, Marshall, Walnut, and RAAP at Ramona Jr. High.

Community Services, Parks & Recreation Coordinator rate not to exceed \$55.73\*/hr.

Community Services, Parks & Recreation Specialist rate not to exceed \$42.48\*/hr.

Community Services, Parks & Recreation Leader rate not to exceed \$34.87\*/hr.

*\*Established salary ranges and rates are subject to the approval of City of Chino City Council and pursuant to all applicable state and local laws, ordinances, and rules. Salary ranges and rates may change at any time based on City Council direction and/or changes pursuant to all applicable laws, ordinances, and rules.*

Position Title	Description of Services to be provided	Rate Not To Exceed	Total Cost Not to Exceed
Coordinator	Working with all ELOP/ASES programs and staff.	\$55.73	\$112,440.85 *
Specialist with Benefits	Oversee daily programs at Anna Borba, Cortez, Dickson, Marshall, and Walnut. Hours include site, prep, and training time for the entire year.	\$34.82	\$615,617.60*
Part-Time Specialist	Oversee daily programs at After School Sites and cover as need. Hours include site, prep, and training time for the entire year.	\$42.48	\$107,049.60*
Leader	Working daily operations at all After School Sites program, keeping ratio at 20:1 and 10:1 for TK and Kindergarten includes training hours for the entire year.	\$34.87	\$592,925.10*
<b>Staffing Not to Exceed:</b>			<b>\$ 1,428,033.15*</b>

*\*Established salary ranges and rates are subject to the approval of City of Chino City Council and pursuant to all applicable state and local laws, ordinances, and rules. Salary ranges and rates may change at any time based on City Council direction and/or changes pursuant to all applicable laws, ordinances, and rules.*

**Budget: Services and Supplies – July 2025 to June 2026**

Item(s)	Description of Items	Cost Not To Exceed
Supplies	Instructional supplies for all 6 sites.	\$7,420.00
Mileage	Reimbursement, as necessary.	\$450.00
Training	Outside training/contractors.	\$5,000.00
Uniform	Staff uniform (shirts and/or jackets).	\$4,000.00
<b>Services &amp; Supplies Not to Exceed:</b>		<b>\$16,870.00</b>

<b>Salaries/Personnel</b>	<b>\$ 1,428,033.15*</b>
<b>Services and Supplies</b>	<b>\$16,870.00</b>
<b>Total Program Cost Not to Exceed</b>	<b>\$1,444,903.15</b>

**EXHIBIT “5”**



13461 Ramona Avenue, Chino, CA 91710  
(909) 628-1201

<b>Name of Department/Site Submitting Contract:</b>	<b>Health Services/TYKES Program</b>
<b>Name of Contact Person:</b>	<b>KATHY CASINO, DIRECTOR, PURCHASING</b>

**AGREEMENT FOR CONSULTANT SERVICES/MASTER CONTRACT**

This Agreement is made between the CHINO VALLEY UNIFIED SCHOOL DISTRICT, ("DISTRICT") and **City of Chino (TYKES)** ("CONSULTANT")

(RECITALS)

WHEREAS, CONSULTANT is especially skilled, trained, experienced, and competent to render the services and advice described in Section I hereof; and

WHEREAS, DISTRICT requires the services described in Section 1 hereof and DISTRICT is unable to obtain them from existing personnel; and

NOW, THEREFORE, DISTRICT AND CONSULTANT mutually agree as follows:

**1. Services to be Provided by CONSULTANT:**

a. CONSULTANT will render the services to DISTRICT that are described as:

[Case Management support services for District students and families with children 0-5.](#)

b. CONSULTANT will commence work under this Agreement on or about 7/1/2025 and will diligently prosecute the work thereafter. CONSULTANT will complete the work not later than 6/30/2026. Upon a showing of good and sufficient cause by CONSULTANT, DISTRICT may, in its sole discretion, grant such extension of time as it may deem advisable. However, DISTRICT shall not pay CONSULTANT any additional compensation if such an extension is granted, unless CONSULTANT performs additional services, the compensation for which shall be determined by the DISTRICT and CONSULTANT in writing.

c. CONSULTANT will perform said services in his or her own way and as an independent contractor in the pursuit of his or her independent calling and not as an employee of DISTRICT. He or she shall be under the control of the DISTRICT as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.

**CONSULTANT'S Representations:**

CONSULTANT represents that he or she has the skills, experience, and knowledge necessary to perform the services agreed to be performed under this Agreement; and CONSULTANT understands the DISTRICT has relied upon the representations of CONSULTANT that he or she has the skills, experience, and knowledge to perform the services required by this Agreement in a competent manner. CONSULTANT understands the scope of the services required to be performed under this Agreement. CONSULTANT warrants that he or she will faithfully and diligently perform the services hereunder.

CONSULTANT shall employ, as a minimum, generally accepted standards of practices employed by persons engaged in providing similar services in existence at the time of the performance of the obligations hereunder.

**3. Compensation to CONSULTANT:**

- a. Consultant will provide services for the amount of: [\\$147,000.00](#)
- b. No additional compensation will be granted unless agreed to in writing by DISTRICT.
- c. Funding Source: First 5 San Bernardino
- d. DISTRICT will not withhold Federal or State income tax deductions from payments made to CONSULTANT under this Agreement but will provide CONSULTANT with a statement of earnings at the conclusion of each calendar year.
- e. For services rendered, the CONSULTANT must submit to the DISTRICT a detailed request for payment with an itemized invoice, describing services provide, with the signature of site principal or manager, noting work or service was completed.

**4. Duration of Agreement:**

The term of this Agreement shall commence on 7/1/2025 and terminate on 6/30/2026.

Subject to terms and conditions stated in #10.

**5. DISTRICT to Provide Information:**

DISTRICT will prepare and furnish to CONSULTANT upon his or her request such information as is reasonably necessary to the performance of CONSULTANT'S work under this Agreement.

**6. Ownership of Materials:**

Any and all documents, or materials prepared or caused to be prepared by CONSULTANT pursuant to this Agreement shall be the joint property of the DISTRICT and CONSULTANT upon payment by the DISTRICT. All said documents and materials shall be delivered to and become the joint property of the DISTRICT and CONSULTANT.

**7. General Provisions:**

- a. CONSULTANT shall comply with all Federal, State and local laws and ordinances applicable to such work. CONSULTANT shall provide workers' compensation insurance or self-insure for his or her services. Evidence of insurance (General Liability, Professional Liability, Auto and Workers' Comp) shall be provided to DISTRICT upon execution of this Agreement.
- b. If CONSULTANT is an individual, for services rendered, he or she must submit to the DISTRICT a completed IRS W9 form that must include CONSULTANT'S signature, social security number or tax identification number; and state whether or not CONSULTANT is a retired member of the State Teachers Retirement System of the State of California.
- c. This Agreement may be amended by the mutual written consent of the parties.

**8. Assignment:**

This Agreement may not be assigned without the written consent of the DISTRICT.

**9. Indemnification:**

In contemplation of the provisions of Section 895.2 of the Government Code of the State of California imposing certain tort liability jointly upon public entities solely by reason of such entities being parties to an agreement as defined by Section 895 of said Code., each of the Parties hereto, pursuant to the authorization contained in Section 895.4 and 895.6 of said Code, will assume the full liability imposed upon it, or any of its officers, agents, or employees, by law for injury caused by a negligent or wrongful act of omission occurring in the performance of this Agreement to the same extent that such liability would be imposed in the absence of Section 895.2 of said Code. To achieve the above-stated purpose, each Party indemnifies and hold harmless the other Party of any loss, cost, or expense that may be imposed upon such other Party solely by virtue of said Section 895.2. The parties agree to indemnify, defend, and hold harmless each other against any and all liability, expense and claims arising from their respective negligent or wrongful acts and omissions. The provisions of the Section shall survive the termination of this Agreement.

**10. Termination:**

- a. If DISTRICT determines, in its sole discretion, that CONSULTANT'S services have been or become unsatisfactory, DISTRICT may terminate this Agreement and the CONSULTANT'S services hereunder. Further, DISTRICT may suspend the performance of the work under this Agreement for a fixed or indefinite period.
- b. As an alternative to a unilateral termination under subsection (a) thereof, the DISTRICT may issue to CONSULTANT a written notice of any deficiency or delay in the performances or the services hereunder. In that event, CONSULTANT shall cure any such deficiency within the period specified in said notice. If CONSULTANT fails to cure the deficiency within the specified period, DISTRICT may terminate this Agreement.
- c. If the CONSULTANT terminates this Agreement for unsatisfactory performance, the DISTRICT shall only pay CONSULTANT for those services satisfactorily rendered through

the termination date as determined by the DISTRICT, in its sole discretion. If the DISTRICT suspends the performance of CONSULTANT services under this Agreement, the DISTRICT shall only pay CONSULTANT for those services satisfactorily rendered through the suspension date by the CONSULTANT as determined by the DISTRICT, in its sole discretion.

- d. Either party may terminate this Agreement by providing thirty (30) days written notice to the other party.

**11. Counterparts:**

This agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

**12. Severability:**

In the event that part of this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining portion of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprived either party of the basic benefit of their bargain or renders this Agreement meaningless.

**13. Notice:**

Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the DISTRICT, to the Purchasing Director, Chino Valley Unified School District , 5130 Riverside Drive, Chino, CA 91710 and in the case of the CONSULTANT to the person(s) at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated by the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

[SIGNATURES ON THE FOLLOWING PAGE]

In WITNESS WHEREOF, the parties have executed this Agreement in Chino, California on the day and year as follows:

Chino Valley Unified School District

City of Chino (TYKES)  
13220 Central Avenue  
Chino, CA 91710

Kathy Casino

Ph: 909-334-3487  
Email: JBower@cityofchino.org

Kathy Casino  
Purchasing Director

Date: June 10, 2025

\_\_\_\_\_  
Authorized Signature  
Silvia Avalos, Director of Community  
Services, Parks & Recreation

Attest:

\_\_\_\_\_  
Print Name / Title

By: \_\_\_\_\_  
Natalie Gonzaga, City Clerk

\_\_\_\_\_  
Date

Date: \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

Approved as to Form:  
ALESHIRE & WYNDER, LLP

\_\_\_\_\_  
Linda Reich, City Manager  
Print Name / Title

By: \_\_\_\_\_  
Fred Galante, City Attorney

\_\_\_\_\_  
Date

Date: \_\_\_\_\_

Board Approved: 6/5/2025

**NOTICE**

Purchase orders are required for all purchases/services. CVUSD desires to pay all invoices promptly, however, services cannot be rendered, and invoices cannot be paid until vendor signs and returns this contract. Failure to sign and return this contract before providing services may result in non-payment for said services.

*CVUSD and school site ASB/USB's payment terms are NET 30.*

## Agreement for Contractor/Consultant Services Scope of Work for City of Chino

Program Name/ Department	TYKES Family Supports Initiative/Health Services
Timeline	July 1, 2025 – June 30, 2026
Contracting Service(s)	Case Management & Outreach
Total Project Amount	\$ 147,000

Scope of Work is subject to change as conditions and budget require. Changes will be made and submitted for approval.

### The City of Chino will:

1.	Provide two part-time fluent bilingual (Spanish-speaking) Case Managers I and II to lead FSI (Family Support Initiative) program and provide resources, referrals, and case management at the HOPE Family Resource Center (hub), school-based resource centers, and City facilities. A Community Services, Parks & Recreation Coordinator will provide oversight to City staff.
2.	Support the program’s goals to successfully serve 200 core participants through case management, and complete pre/post-Family Stability Assessments throughout the program year 2025/26 in alignment with First 5 San Bernardino’s Strategic Goals and Outcomes.
3.	Plan and conduct outreach to support families with children 0-5 within the Chino Valley. Staff will submit quarterly and annual reports as required.
4.	Ensure Case Managers attend county and program training as needed/required.
5.	Ensure Supervisor meets with District program staff on a quarterly basis.
6.	Ensure staff is trained, certified in PAT (Parents as Teachers) curriculum, and up to date regarding available community-based resources, including but not limited to food certificates/food bank, emergency supplies, and clothing banks, rental assistance, domestic violence support, childcare resources, and other related support services.

### Projected Numbers:

1.	Case Management services to be provided for 200 participants throughout the year.
2.	Personalized child development to be provided for 25 families through PAT; 35 children to be served.
3.	Complete ASQ (Ages and Stages Questionnaire) developmental screenings for 50 children to assist in the identification for potential developmental delays.

### Additional notes:

Funding for the Family Supports Initiative TYKES contract is based on reimbursement from First 5 San Bernardino; as such, the City of Chino will submit monthly invoices to CVUSD no later than the 10<sup>th</sup> of each subsequent month.

CVUSD will only reimburse for hours worked specifically toward the Chino Valley TYKES Family Supports Initiative Program’s Scope of Work.

Unspent Case Manager/Specialist funds can be used toward Services & Supplies  
 Unspent Services & Supplies funds can be moved to Case Manager/Specialist line item.

**Budget: Salary/Personnel**

	Title	Description of Services to be Provided	Rate not to exceed	hrs per wk	# of wks	# of staff	Total
1	Case Manager II	Will assess the needs of families with children 0-5 and provide case management; will oversee data collection/reporting; assess needs of families and children, assist in locating/obtaining resources, provide follow-up, monitor, & evaluate progress.	\$50.48	28-32	45-48	1-2	\$69,000
2	Case Manager I	Will assess needs of families with children 0- and provide case management; assist in locating/obtaining resources, provide follow-up, monitor, & evaluate progress.	\$45.74	28-35	20-25	1	\$32,000
3	Specialist (bilingual)	Will assist with the identification of families with children 0-5 and promote local resources and early childhood intervention opportunities through outreach events.	\$44.48	20-25	45	1-2	\$45,000
		Standard benefits (22%) included					
							<b>SALARIES \$ 146,000</b>

*Established salary ranges and rates are subject to the approval of City of Chino City Council and pursuant to all applicable state and local laws, ordinances, and rules. Salary ranges and rates may change at any time based on City Council direction and/or changes pursuant to all applicable laws, ordinances, and rules.*

**Services & Supplies**

1	Operating Equipment	Program supplies, snacks, and books for participant group workshops	\$200
2	Mileage	Site visits, training, home visits, etc.	\$0
3	Printing/Binding	City-issued business cards	\$0
4	Training/Meetings	PAT renewal, Children's Network, and other appropriate training	\$800
			\$1,000

<b>Budget Salaries</b>	<b>\$ 146,000</b>
<b>Budget Services/Supplies</b>	<b>\$ 1,000</b>
<b>Project Total</b>	<b>\$ 147,000</b>

**Vendor Fee Schedule  
EXHIBIT "B"**

Title	2025-26 NTE Hourly Rate
Case Manager I	\$45.74*
Case Manager II	\$50.48*
Community Services, Parks & Recreation Coordinator	\$55.73*
Community Services, Parks & Recreation Leader	\$34.87*
Community Services, Parks & Recreation Specialist	\$42.48*
Community Services, Parks & Recreation Supervisor	\$70.28*
Counselor II	\$53.05*
Counselor III	\$86.93*

*and pursuant to all applicable state and local laws, ordinances, and rules. Salary ranges and rates may change at any time based on City Council direction and/or changes pursuant to all applicable laws, ordinances, and rules.*