

M E M O R A N D U M
City of Chino
Community Services,
Parks & Recreation Department

DATE: SEPTEMBER 22, 2025
TO: COMMUNITY SERVICES, PARKS & RECREATION COMMISSION
FROM: JEFF BENSON, PARKS AND FACILITIES MANAGER
**SUBJECT: PARKS & FACILITIES PLANNING AND DEVELOPMENT ACTIVITY
REPORT – AUGUST 2025**

PROJECTS UPDATE

WALNUT PARK IMPROVEMENTS PROJECT

Project Status:

- Staff continues to work with the design consultant and Public Works CIP team to coordinate the plan and bid packages and schedule the timing of construction.
- Staff anticipates a bid solicitation in fall/winter 2025.
- After recent discussions, it was determined that the scope of work will expand to include the renovation of the basketball court and remaining hardscape areas adjacent to the basketball court for an overall cohesive improvement project.

Scope of Work:

- In December 2021, the City entered into a contract with the California State Department of Parks and Recreation Office of Grants and Local Services for the State of California Parks and Water Bond Act of 2018 (Proposition 68) Parks Bond Act Per Capita Grant for the Walnut Park Improvements project. The project scope of work will consist of design services to develop a conceptual plan and construction documents for the removal of the old playground equipment and existing rubber/sand surfacing and replacing it with new all-inclusive playground equipment, rubber play surface throughout, new shade sails, park benches, and LED lighting for the playground area.
- The Walnut Park Restroom Interior Improvements project will consist of accessibility improvements to the existing restroom building.

MONTE VISTA PARK-TEEN CENTER ROOF REPLACEMENT AND PAINT PROJECT

Project Status:

- This project has to be competitively bid per the California Public Contract Code. Parks and Facilities staff are working on the bid documents to solicit bids for the project. Work is anticipated to start in fall/winter 2025.
- This project will be going out to bid September 2025.



Scope of Work:

- The scope of work for the Monte Vista Park-Teen Center Roof Replacement and Paint project will consist of a full replacement down to the substrate level and replacement of all roofing layers. This will include having the roof re-sloped for proper drainage, replacement of adjacent fascia boards as needed, new metal flashing, and new roof shingles. The roof replacement will bring the Teen Center roof into compliance with Title 24 Energy Efficiency Standards. Additionally, this project will include new paint to enhance the aesthetics of the facility.

CAROLYN OWENS COMMUNITY CENTER DEMONSTRATION GARDEN PROJECT

Project Status:

- The Carolyn Owens Community Center Demonstration Garden project is currently in the design phase, including the recently added ADA compliance improvements.

Scope of Work:

- The scope of work for the Carolyn Owens Community Center Demonstration Garden project will consist of designing and constructing a drought tolerant garden on the east side of the Carolyn Owens Community Center. The Demonstration Garden will feature climate appropriate, drought-tolerant plantings and irrigation systems, along with identification signage, decomposed granite walkways, drinking fountain, walkway lighting, and park benches.

CAROLYN OWENS COMMUNITY CENTER PLAYGROUND & ADA IMPROVEMENTS PROJECT

Project Status:

- The Carolyn Owens Community Center Playground & ADA project is currently in the design phase.

Scope of Work:

- The scope of work for the Carolyn Owens Community Center Playground & ADA project will consist of designing and installing a new tot lot playground adjacent to the future demonstration garden. The intended design for the future tot lot playground will be a nature-themed playground that will tie into the demonstration garden. Additional scope of work will include accessibility improvements to walkways on the east side of the facility. The tot lot and accessibility improvements project will coincide with the demonstration garden project to minimize disruption and avoid construction impacts on the property.

APOC BATTING CAGES REPLACEMENT PROJECT

Project Status:

- The City Council awarded a contract to DLJ Development on June 3, 2025.
- Construction is expected to begin in fall 2025, when the equipment is delivered.
- Staff is working with the contractor to coordinate project logistics and public notification.

Scope of Work:

- The scope of work for the APOC Batting Cages Replacement Project includes the removal and replacement of pitching machines, token boxes, and ball conveyor system. New wiring will also be installed as part of this project.

CHINO YOUTH MUSEUM INTERIOR IMPROVEMENTS DESIGN

Project Status:

- Staff is in the process of collecting and evaluating proposals. Due to the exhibit component of this project, some of these proposals will include work from set designers who typically build scenes for films and commercials.

Scope of Work:

- Improve interior accessibility by completing high priority items identified in the ADA Transition Plan and other related improvements.

SHADY GROVE PARK IMPROVEMENTS DESIGN

Project Status:

- Staff is collecting and reviewing design proposals.

Scope of Work:

- Accessibility improvements and playground replacement. Construction is scheduled for FY 2026-27.

HERITAGE PARK IMPROVEMENTS DESIGN

Project Status:

- Staff is reviewing design proposals and preparing to award a contract for design.

Scope of Work:

- Work will include accessibility improvements, and playground equipment and pavilion replacements. Construction is scheduled for FY 2026-27.

PARK AND BUILDING MANAGEMENT

Grounds Division

- Ordered a rope climbing feature for the playground at Heritage Park.
- Began assembling tables at Public Works Services for Shady Grove Park.
- Treated gophers at Liberty, Ayala, and Heritage Parks.
- Removed turf along the east wall near the cul-de-sac and replaced with drought tolerant landscape at Liberty Park.
- Repaired mainline break on Field #2 and irrigation on Softball Fields 1-4 at Ayala Park.
- Painted barbecue pits at Heritage and Walnut Parks.
- Removed Golden Euonymus Plant material and replace it with Phoenix Rubelini Palms at the monuments to Cypress Trails, Shady Grove, Monte Vista, Villa, Mountain View, and Walnut Parks.

Building Management

Work Requests:

- Facilities Maintenance completed 84 work orders.

Notable Activities/Special Projects:

- Hot water pipe repair at City Hall South boiler room which feeds both City Hall and City Hall South.
- Grey Building AC leak repair and was recharged with refrigerant.
- Helped take down and replace all the wooden boards for the portable boxing ring at the NAC.
- Furniture was installed at City Hall South and electrical connections were completed for the partitioned cubicle spaces in preparation for the upcoming relocation of City inspectors.
- The Sally Port ramp area and interior of City Hall South were cleaned and sanitized.

RECOMMENDATION

For Commission information.