

M E M O R A N D U M
City of Chino
Community Services,
Parks & Recreation Department

DATE: AUGUST 25, 2025
TO: COMMUNITY SERVICES, PARKS & RECREATION COMMISSION
FROM: JEFF BENSON, PARKS AND FACILITIES MANAGER
SUBJECT: PARKS & FACILITIES PLANNING AND DEVELOPMENT ACTIVITY
REPORT – JULY 2025

PROJECTS UPDATE

WALNUT PARK IMPROVEMENTS PROJECT

Project Status:

- Staff continues to work with the design consultant and Public Works CIP team to coordinate the plan and bid packages and schedule the timing of construction.
- Staff anticipates a bid solicitation in fall 2025.
- After recent discussions, it was determined that the scope of work will expand to include the renovation of the basketball court and remaining hardscape areas adjacent to the basketball court for an overall cohesive improvement project.

Scope of Work:

- In December 2021, the City entered into a contract with the California State Department of Parks and Recreation Office of Grants and Local Services for the State of California Parks and Water Bond Act of 2018 (Proposition 68) Parks Bond Act Per Capita Grant for the Walnut Park Improvements project. The project scope of work will consist of design services to develop a conceptual plan and construction documents for the removal of the old playground equipment and existing rubber/sand surfacing and replacing it with new all-inclusive playground equipment, rubber play surface throughout, new shade sails, park benches, and LED lighting for the playground area.
- The Walnut Park Restroom Interior Improvements project will consist of accessibility improvements to the existing restroom building.

MONTE VISTA PARK-TEEN CENTER ROOF REPLACEMENT AND PAINT PROJECT

Project Status:

- This project has to be competitively bid per the California Public Contract Code. Parks and Facilities staff are working on the bid documents to solicit bids for the project. Work is anticipated to start in the fall.



Scope of Work:

- The scope of work for the Monte Vista Park-Teen Center Roof Replacement and Paint project will consist of a full replacement down to the substrate level and replacement of all roofing layers. This will include having the roof re-sloped for proper drainage, replacement of adjacent fascia boards as needed, new metal flashing, and new roof shingles. The roof replacement will bring the Teen Center roof into compliance with Title 24 Energy Efficiency Standards. Additionally, this project will include new paint to enhance the aesthetics of the facility.

CAROLYN OWENS COMMUNITY CENTER DEMONSTRATION GARDEN PROJECT

Project Status:

- The Carolyn Owens Community Center Demonstration Garden project is currently in the design phase, including the recently added ADA compliance improvements.

Scope of Work:

- The scope of work for the Carolyn Owens Community Center Demonstration Garden project will consist of designing and constructing a drought tolerant garden on the east side of the Carolyn Owens Community Center. The Demonstration Garden will feature climate appropriate, drought-tolerant plantings and irrigation systems, along with identification signage, decomposed granite walkways, drinking fountain, walkway lighting, and park benches.

APOC BATTING CAGES REPLACEMENT PROJECT

Project Status:

- The City Council awarded a contract to DLJ Development on June 3, 2025.
- Construction is expected to begin in September when the equipment is delivered.
- Staff is working with the contractor to coordinate project logistics and public notification.

Scope of Work:

- The scope of work for the APOC Batting Cages Replacement Project includes the removal and replacement of pitching machines, token boxes, and ball conveyor system. New wiring will also be installed as part of this project.

CHINO YOUTH MUSEUM INTERIOR IMPROVEMENTS DESIGN

Project Status:

- Staff is conducting initial site assessments and soliciting proposals for design.

Scope of Work:

- Improve interior accessibility by completing high priority items identified in the ADA Transition Plan and other related improvements.

SHADY GROVE PARK IMPROVEMENTS DESIGN

Project Status:

- Staff is conducting initial site assessments and soliciting proposals for design.

Scope of Work:

- Accessibility improvements and playground replacement. Construction is scheduled for FY 2026-27.

HERITAGE PARK IMPROVEMENTS DESIGN

Project Status:

- Staff is conducting initial site assessments and soliciting proposals for design.

Scope of Work:

- Work will include accessibility improvements, and playground equipment and pavilion replacements. Construction is scheduled for FY 2026-27.

PARK AND BUILDING MANAGEMENT

Grounds Division

- Replaced the transfer deck steps and rope climber at Ayala Park.
- Repaired two walkway light poles by welding the bases at Ayala Park.
- Repaired drinking fountain in the north canopy area of Ayala Park.
- Thirty trash cans were replaced at Ayala Park.
- Assisted with service line repair for Restroom C at Ayala Park.
- Repaired service line for restroom at Villa Park.

Building Management

Work Requests:

- Facilities Maintenance completed 105 work orders in July.

Notable Activities/Special Projects:

- Repaired two mainline breaks at Building C at Ayala Park.
- Installed a new bottle fill station at the Ayala Park Operations Center and Seventh Street Theatre.
- Set up and tore down the stage for the final Kiwanis summer concert at the Preserve.

RECOMMENDATION

For Commission information.