

MEMORANDUM
City of Chino
Community Services,
Parks & Recreation Department

DATE: DECEMBER 22, 2025

TO: COMMUNITY SERVICES, PARKS & RECREATION COMMISSION

FROM: SILVIA AVALOS, DIRECTOR OF COMMUNITY SERVICES, PARKS & RECREATION
USER FEES REVIEW SUB-COMMITTEE

SUBJECT: USER FEES EVALUATION AND RECOMMENDATIONS FOR 2026

cc: File

BACKGROUND

Each year, the City Council adopts a User Fees Schedule for all fees charged by the City. For the Community Services, Parks & Recreation (CSPR) Department, the fees are calculated separately from all other City fees based on City Council Ordinance 93-11 establishing a subsidized percentage of recovery for CSPR programs. This subsidized recovery rate includes only direct costs for providing specified programs and services, eliminating the need to include allocated costs. (Allocated costs are costs that are incurred by the City as a whole to provide insurance coverage, building maintenance, and central services, such as computers and telephone services.) The subsidies established through this system represent the City Council's philosophy to provide programs and services to the community at affordable rates, and to ensure that those rates remain competitive for like programs in the surrounding market.

ISSUES/ANALYSIS

CSPR staff evaluates the established user fees each year to ensure the fees are in compliance with the City Council adopted subsidy policy. When reviewing fees, staff must ensure that fees meet the required subsidy, while at the same time, providing programs and services that are affordable for Chino residents and competitive in the market for like services in surrounding areas.

A CSPR Commission User Fees Review Sub-Committee, consisting of Chairperson Martinez, Vice Chairperson Jerry, and Commissioner Arlt, was formed to evaluate Department fees. Staff met with the Sub-Committee on December 1, to review each of the Department's programs, their subsidy percentage, and recommended changes. All recommended changes are in red on Exhibit A.

Batting Cages:

- Token \$1.50 to \$2
- 15 minutes \$11 to \$15
- 30 minutes \$21 to \$25
- 60 minutes \$35 to \$40
- Team Reservation, 60 minutes \$30 to \$35

Sports Facility Rentals:

- Add a “Restroom Custodial Staff – Ayala Park” fee at \$45
- Added the requirements for Restroom Custodial Staff – Ayala Park in the footnotes under ****
- Remove “Late Payment Processing Fee”

Camp:

- Camp Weekly \$175 to \$190
- Camp - Daily \$45 to \$50

Tiny Tot Classes:

- 3-days per week - Change number of weeks from 6 weeks to 5 weeks
- 2-days per week - Change number of weeks from 6 weeks to 5 weeks

Community Events:

- Add a “Community Events Participation Fee” with a range cost of \$5-\$25

Other Fees:

- Add a “Late Pickup Fee (After School, Camp, Tiny Tots)” at \$1 per minute

RECOMMENDATION

That the Community Services, Parks & Recreation Commission review the proposed fee adjustments and additions as recommended by the Community Services, Parks & Recreation Commission’s User Fees Review Sub-Committee and forward the proposed recommendations to the City Council for consideration in June 2026.

SA/GL:ma

Attachment:

Exhibit A, City of Chino-Proposed CSPR Fees