



**M E M O R A N D U M**  
**DEVELOPMENT SERVICES DEPARTMENT**

DATE: JANUARY 26, 2026

TO: COMMUNITY SERVICES PARKS & RECREATION COMMISSION

FROM: TRACI ROSSETTI-SMITH, SENIOR MANAGEMENT ANALYST

SUBJECT: 2026-2027 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
PUBLIC SERVICE APPLICATION PRESENTATIONS

---

**BACKGROUND**

The City of Chino expects to receive an estimated \$540,000 in Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) to support eligible Community Development activities. The Community Services, Parks & Recreation Commission has been assigned to manage the CDBG allocation and application funding process. This involves a comprehensive review of applications, observation of applicant presentations, and funding recommendations to the City Council.

The application process began on November 3, 2025, with a public notice published in the Chino Champion Newspaper and on the City's website. Applications were accepted until January 8, 2026.

For the FY 2026-2027 program year, the Development Services Department received eight public service applications, totaling \$157,198.46 in funding requests. The City has not yet received official notice from HUD regarding the allocation amount. Awards are typically announced in late March or early April.

Public Service programs are limited to 15% of the total CDBG allocation, while 20% is committed to Administration activities, and 65% is allocated to Capital Improvement.

**ISSUES/ANALYSIS**

This evening, the Commission will be observing presentations from the applicants. The schedule in Exhibit 1 includes the applicant's name, program or project name, and requested funding amount.

To ensure that all applicants receive equal time, a five-minute limit will be imposed on presentations. Applicants are requested to speak clearly at the podium for recording purposes. They have also been informed that this is a hearing, and no funding decisions or recommendations will be made at this time.

Applicant presentations allow each agency to verbally present information about their proposed project to the City. It is the applicant's responsibility to demonstrate to the Commission how their project aligns with one of the established HUD objectives, addresses the needs of Chino residents, and provides

unique services without duplication. The three established HUD objectives are: 1) to benefit low- and moderate-income persons, 2) to aid in the prevention of or elimination of slums and blight, and 3) to meet an urgent need.

The Sub-Committee selected by the Commission will review applications and prepare preliminary funding recommendations to be presented to the Commission on Monday, February 23, 2026. The recommendations will be finalized and presented to the City Council in May.

### **RECOMMENDATIONS**

Staff recommends that the Community Services, Parks & Recreation Commission: 1) Hold a public hearing to hear presentations from the grant applicants for the 2026-2027 CDBG program year; 2) Gather public comments; and 3) Form a CDBG Review Sub-Committee of the Commission to review the applications for the 2026-27 program year.

Attachment: Exhibit 1, Order of Presentations

EXHIBIT 1

Community Services, Parks & Recreation Commission Meeting:  
CDBG Public Service Applicant Presentations Monday, January 26, 2026

<b>Order of Presentation</b>	<b>Agency</b>	<b>Program</b>	<b>Awarded 2025-2026</b>	<b>Request 2026-2027</b>
1	Chino Neighborhood House	Food Pantry	\$11,558	\$30,000
2	Family Service Association	Senior Nutrition Program	\$11,558	\$20,000
3	Foothill Family Shelter, Inc.	Transitional Housing/Temporary Shelter	New	\$15,000
4	House of Ruth	Services for Battered Women and Their Children	\$11,557	\$15,000
5	Human Services	Family Counseling	\$11,558	\$22,198.46
6	Inland Valley Hope Partners	Food and Shelter Program	\$10,000	\$10,000
7	Inland Fair Housing and Mediation Board	Landlord Tenant Mediation Services	\$11,558	\$15,000
8	Public Works	Graffiti Removal	\$10,000	\$30,000