

**COMMUNITY SERVICES, PARKS & RECREATION COMMISSION MEETING  
CITY OF CHINO COUNCIL CHAMBERS  
JULY 28, 2025, 6:00 P.M.**

**MINUTES**

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**I. CALL TO ORDER**

Chairperson Martinez called the meeting to order at 6:00 p.m.

**II. PLEDGE TO THE FLAG**

Commissioner Aviles led the flag salute.

**III. ROLL CALL**

Commissioners Present: Chairperson Robert Martinez, , and Commissioners Patricia Pereda Arlt, Jamie Aviles, Carl Cooper, Julissa Montenegro-Olivas, and Linda Takeuchi

Commissioners Late: None

Commissioners Absent: Vice Chairperson Neal Jerry

Council Present: None

Teen Advisory Committee

Members Present: None

Staff Present: Silvia Avalos, Ted Bistarkey, Monica Tiznado, Jeff Benson, Andrea Bauer, Mike Adams, Daniel Koster, Michelle Meza, Ernest Quintana, Rachel Phelps, and Marsha Ariyasu

**IV. CEREMONIAL**

1. Introduction of newly appointed Community Services, Parks & Recreation Commissioner, Carl Cooper; and acknowledgement of the reappointments of Neal Jerry and Linda Takeuchi to the Community Services, Parks & Recreation Commission:

Commissioner Cooper stated he is a long-time Chino resident and is happy to be a part of the Commission. He is looking forward to working with staff. He was a recreation professional for almost 40 years and a former Chino volunteer for youth sports. Commissioner Cooper stated he is looking forward to being a part of the Commission and helping in any way he can.

Chairpeson Martinez welcomed Commissioner Cooper and acknowledged Neal Jerry and Linda Takeuchi on their reappointments.

Commissioner Takeuchi stated she is very grateful to be reappointed. She enjoys this Commission and being of service to the community. She appreciates everyone in the CSPR Department. Staff works hard and does a great job.

**V. CONSENT CALENDAR**

1. Minutes – June 23, 2025, Community Services, Parks & Recreation Commission Regular Meeting (Commissioner Aviles was absent).

**Moved by Commissioner Arlt, seconded by Commissioner Montenegro-Olivas, and carried on a 6-0-1-0 vote to approve the Consent Calendar as presented.**

**AYES:** Arlt, Aviles, Cooper, Martinez, Montenegro-Olivas, and Takeuchi  
**NOES:** None  
**ABSENT:** Jerry  
**ABSTAIN:** None

## **VI. PUBLIC COMMUNICATIONS**

Chairperson Martinez opened the Public Communications. As there were no requests to speak, Chairperson Martinez closed the Public Communications.

## **VII. INFORMATION**

### **1. Fireworks Update 2025:**

Silvia Avalos, Director of Community Services, Parks & Recreation, gave the report. Ms. Avalos provided a brief summary of the 4<sup>th</sup> of July 2025 fireworks enforcement. The Chino Police Department deployed 59 sworn Police Officers from 6:00 p.m. to midnight on July 4, to focus on fireworks enforcement and increased patrol presence. For the first time, the Police Department also utilized drones as a means of capturing the use of illegal fireworks in real time. Officers responded to 305 fireworks related calls, a decrease of 121 from the previous year of 426; 62 citations were issued by the Police Department, which was three more than last year. The Chino Valley Fire District issued three citations in Chino Hills. A total of 360 lbs. of fireworks were confiscated, which was 165 lbs. less than the previous year of 525 lbs.

Ms. Avalos reported from July 1-4, the 24 approved non-profits were in operation. The Chino Valley Fire District conducted inspections twice daily and no issues were reported. Fireworks booth operators returned any unsold inventory to the wholesalers at a centralized location on the evening of July 4. TNT operated from 9:00 p.m.-12:30 a.m. with eight return stations open to process inventory returns. Booth operations have until August 31, to file their financial reports.

Ms. Avalos reported a Fireworks Review Sub-Committee meeting will be scheduled for early September and a comprehension report will be presented to the Commission at the September 22, meeting.

Commissioner Takeuchi stated it seemed quieter this year than last year. The drone that took pictures of the illegal fireworks going off received top billing in the Chino Champion Newspaper, and they were able to cite people. It was comforting to know that they were being caught. It was a much better year and she is looking forward to meeting with the non-profits this year to receive their input as well.

Ms. Avalos stated the meeting will be scheduled after September.

Chairperson Martinez asked if there was feedback regarding the return of unused fireworks or will that information be in the September report.

Ms. Avalos stated the drop-off process will be addressed in the September report.

## 2. HOPE and McKinney-Vento:

Michelle Meza, Community Services, Parks & Recreation Coordinator, gave the report. Ms. Meza reported the HOPE Program is comprised of family resource centers, McKinney-Vento care services that serve our students facing housing instability, case management, Community CARE Closet, and Excel mentorship program. These programs offer wrap around support to families with children 0-5 years old, as well as families with school-aged children enrolled in the Chino Valley Unified School District. Through these programs, families enrolled have access to a variety of resources and support services, including case management, basic need items, such as food, clothing, school and hygiene supplies, mental health referrals, application assistance for resources, such as county benefits, rental and utility assistance, and recreational scholarships. Meeting the needs of not only the student, but the whole family allows students to stay focused in school and have a higher chance of graduating. The HOPE Team is made-up of both City and Chino Valley Unified School District (CVUSD) staff. The integration works seamlessly in that it allows families to tap into resources available to both agencies.

Ms. Meza stated she has had the opportunity to share this unique partnership with other districts and agencies at statewide conferences. When she highlights this strategy, others are in awe of the originality and collaboration. This approach has not only allowed for wider reach, it allowed for the community to come together to serve our most vulnerable children.

Ms. Meza reported this past school year, HOPE had the opportunity to serve 839 families, resulting in 9,561 units of service. CARE families receive services, such as transportation assistance, tutoring, student fee waivers, and free Summer Camp. TYKES families participated in case management and received assistance through the Parents as Teachers Program school enrollment and had the opportunity to complete the Ages and Stages Questionnaire, which assesses if a child is meeting important milestones.

Ms. Meza reported Excel provided mentorship to eight students. Although that number is small, these students have received support and ended the school year with a wealth of knowledge and positive experiences as they explored their options for life after high school.

Ms. Meza reported every year, the CARE closet assists nearly 1,000 individuals with basic need items, such as clothing, shoes, hygiene items, school supplies, and household essentials. Gift cards and sponsorships are also contributed to the program to support families through the holidays and rising costs of food and household items. These services are not possible without the help of the community. The community has been extremely generous and supportive. Partnerships with faith-based organizations, non-profits, and community members have led to a well stocked CARE closet. There were a lot of valuable services this past year, such as the Emergency Housing Assistance Program, which assisted 34 families with rent and utilities with a total amount of \$73,791. Ninety-four agencies, community groups, and individuals partnered with HOPE in a variety of ways. Some partners purchased new clothing or hygiene items, others made grocery deliveries. Some even hosted a full event providing the space for valuable connections to be made. The program also gained access to the Homeless Management Information System, allowing Case Managers to make direct referrals to the Coordinated Entry System to connect families to housing programs. There was an overwhelming amount of support through the holidays. Community

partners and sponsors created opportunities for families to access holiday support in a variety of ways, including adoptive family programs, toy giveaways and gift card donations.

Ms. Meza reported this past year was one of the most difficult. They encountered over 35 families experiencing homelessness, living in motels, cars, shelters or other places not meant for habitation. They ended up in these positions due to some unforeseen circumstances. The HOPE program has impacted so many lives, picking up the pieces when life has brought families to rock bottom, and they are so appreciative of having a safe place to not only be vulnerable, but to receive much needed help.

Commissioner Takeuchi stated the HOPE program helps to make Chino a special place. She taught in Pomona for many years and wished they had the kind of resources then that are available now.

Commissioner Cooper stated these are steps that a lot of other community services and park departments would love to do, and he loves that the City is doing it. As a long-time resident, he did not know about the program, so finding out the City is doing a lot more than he expected is great.

Chairperson Martinez stated what staff does makes an impact. He asked if there was criteria the recipients need to meet to shop at the CARE closet.

Michelle Meza stated the only criteria is that the family has a child 0-5 or in the Chino Valley Unified School District. They do not collect any proof of income and trust that if they are asking for assistance, they need it. All supplies are donated. They do have to buy every now and then, but they have so much support that has grown. Donations from churches just come in, and they do not have to ask. Residents are finding out that they can drop off clothing that their children have grown out of. There are laundry services on site, so they are able to wash everything, put it out nicely, and it makes the families feel really welcomed. It can be very embarrassing to have to ask for help, and at the CARE Closet, they try to eliminate that embarrassment by making it a welcoming environment.

### 3. Healthy Chino:

Rachel Phelps, Community Services, Parks & Recreation Coordinator, gave the report. Ms. Phelps reported the Healthy Chino program strives to increase healthy lifestyle options and the quality of life for all community members through a series of programs, workshops, and special events.

Ms. Phelps reported the 5<sup>th</sup> Annual Pumpkin Garden Festival will take place on Saturday, October 18, at the Chino Community Garden. There will be family games, pumpkin carving stations and competitions, scavenger hunts, photo booth, and Garden Workshops presented by San Bernardino County Master Gardener, Esther Martinez. Community gardeners will also compete in a scarecrow contest by creating scarecrows and decorating their plots. Attendees of the event will vote on their favorite scarecrows and a community gardener will win a prize. This year, there will be a smoothie bike activity for participants to make pumpkin spice smoothies and the Garden is growing pumpkins for the event.

Ms. Phelps reported Bark Around Ayala Park will be held at Ayala Park on Saturday, November 8. This year, there will be pet-based vendors providing dog treats sales, pet boarding, grooming services, photo booths, obstacle course,

temporary dog tattoos, and a live adoption. Dog owners will have a chance to participate in a dog fashion show, dog pie eating contest, and raffle prizes.

Ms. Phelps reported Hike the Valley is a hiking program where participants are guided through local trails. Hikes average 2-5 miles, range from easy to difficult levels, and are led by City staff. A light snack follows each hike and free shuttle service is offered to participants. The summer session just ended on July 12, and included hikes to Mt. Rubidoux in Riverside, Buck Gully Loop in Newport Beach, and Turtle Rock and French Hill Loops in Irvine. The upcoming fall session will include hikes to Bell View Loop in Trabuco Canyon, Terri Peak Loop in Moreno Valley, and Tin Mine Canyon Trail in Corona. They have many returning hikers who enjoy getting outdoors for some exercise and fresh air.

Ms. Phelps reported the Healthy Chino Kids program is a comprehensive program focused on providing children with opportunities to be physically active and educating children and parents on healthy and nutrition choices. The Healthy Chino Kids program provides all City-operated After School sites and seasonal Camps with an opportunity to make healthy food choices and to remain active. Healthy Chino provides an activity schedule, curriculum, supplies, and materials as needed. Healthy Chino staff is looking into partnerships with local health agencies to update and enhance the fall challenge curriculum.

Ms. Phelps reported Healthy Chino staff host interactive and informational booths at several events throughout the year. This year, they have hosted booths at City events and programs, such as Summer Movie Nights and Fireworks Spectacular, as well as partner events, such as the Fish and Wildlife Festival at Prado Park. Healthy Chino was invited to host a booth at the Back-to-School Giveaway on July 28, National Night Out at the Preserve on August 2, and will host a booth for the Chino Preparedness Fair on September 13. In celebration of Healthy Chino's 20<sup>th</sup> Year Anniversary, they are hosting mobile stops, which are themed outreach opportunities. In May, Healthy Chino had a mobile stop booth at Chino Bike Day. In June, Healthy Chino partnered with the Chino Valley Fire District to teach participants about Sidewalk CPR and AED Awareness. In July, Healthy Chino collaborated with the Chino Valley YMCA to teach the community about UV Awareness and Water Safety. In August, they will partner with YogaSix to host stress management and yoga at the Chino Community Garden.

Ms. Phelps reported Community Garden workshops cover a variety of topics, including growing fruits and vegetables, harvesting, pruning, and composting. These workshops are free and held every third Saturday of the month from 8:30-9:30 a.m. for adults age 18 and above. These workshops are presented in partnership with the Master Gardeners of San Bernardino County and Green Chino. Upcoming workshop topics include *How to Save Your Summer Harvest*, *Preparing Your Fall Garden*, and *the Magic of Herbs and Spices*.

Ms Phelps reported during the Children's Discovery Workshops participants learn about nutrition, physical activity, science, reading, and other subjects through fun and interactive garden-themed activities and crafts. Themes vary monthly. Free workshops are presented in partnership with Green Chino. Upcoming workshop topics include *Summer Sun Catchers*, *Fall Garden Fun*, *Crafting With Nature*, and *the Magic of Fall Gardens*.

Ms. Phelps reported Healthy Chino Coalition Meetings are held on the third Thursday of March, June, and September each year. Each meeting is themed

and includes a presenter pertaining to the topic. Coalition members include Chino residents, representatives from health-based businesses or organizations, and City of Chino employees. The goal of the Healthy Chino Coalition is to increase healthy lifestyle options and the quality of life for our community. Healthy Chino also sends out a monthly e-newsletter with upcoming events, programs, workshops, and other healthy information.

#### 4. Ayala Park Operations Center:

Ernest Quintana, Community Services, Parks & Recreation Coordinator, gave the report. Mr. Quintana provided a summary of key activities, improvements, community usage, revenue, and a reflection of the on-going efforts to maintain the park as a safe, accessible, and high-quality community space for residents and visitors.

Mr. Quintana reported Ayala Park continues to serve as one of our most heavily utilized community spaces. During fiscal 2024-25, the park recorded an impressive 685,400 service contacts, reflecting the high volume of visitors and general public use. In addition, the park supported a total of 21,175 permitted hours, which includes organized sports leagues, tournaments, and private events. Parks utilized for these events include Mountain View, Heritage, Villa, and Ayala.

Mr. Quintana reported Ayala Park hosted 45 tournaments and special events. These include events such as AYSO Turkey Tournament, Milkcan, Fireworks Spectacular, Halloween Spooktacular, and 5K races, which include the YMC Reindeer Romp and DairyAire 5K and Fun Run. Ayala Park hosted soccer tournaments and league play, such as AYSO, SoCal Elite, Legends, and Velocity. Ayala Park also hosts baseball and softball tournaments and leagues played by organizations, such as Chino Girls Fastpitch and Chino American Little league. They also host various company picnics throughout the year.

Mr. Quintana reported on February 22, Chino Girls Fastpitch held their opening day at Ayala Park to kick off their new season. The event brought together players, families, and community members for a day of celebration and excitement. City Council and Commission members were in attendance. This day also marked the unveiling of our newly remodeled softball fields, showcasing significant improvements. Some of the improvements include shade structures, upgraded dugouts, and improved backstops.

Mr. Quintana reported on March 8, Chino American Little League held their opening day ceremony at Ayala Park officially starting their spring season. The day included an opening ceremony, parade, and featured players in their new uniforms. On March 1, Chino National Little League held their opening day ceremony at Heritage Park. Members of the City Council and CSPR Commission were in attendance.

Mr. Quintana highlighted notable upcoming events and tournaments, which include Chino Pop Warner opening day on August 16, with picture day on September 6; Halloween Spooktacular on October 31; AYSO Turkey Tournament from November 28-30; Go Skateboarding Day on June 21; Milkcan Tournament and Fireworks Spectacular on June 27 and 28. Mr. Quintana reported along with managing field allocations and facility operations, staff also manages the Batting Cages Batting Cage operations at Ayala Park continue to thrive during fiscal year 2024-25, generating over \$139,000 in sales. A total of 81,000 tokens were sold, reflecting strong public interest and consistent usage throughout the year.

The Batting Cages recorded 17,000 service contacts, demonstrating their value as a key recreational feature for both casual and league players.

Mr. Quintana reported the 4<sup>th</sup> annual GO Skateboarding Day was held on Saturday, June 21. Chino Police Officers assisted in cooking hot dogs and provided drinks for all participants. Giveaways were provided by Chapter 7 Skate Shop. Three contests were held, which included the Eurogap, flatrail, and seven stairs. The contests were held in a jam session format. Contestants had a certain amount of time to showcase their best tricks and prizes were distributed to all contest winners. There were also live bands and vendors.

Mr. Quintana reported the Family Campout was held on July 12 and 13. The Campout was a success with fun activities, food, raffles, and the movie "Space Jam" was shown. This year's event featured a basketball theme and included interactive activities, such as water balloon toss, best hoop shot contest, potato sack races and family-friendly giveaways. The Chino Police Officers Association generously volunteering their time to grill hot dogs and burgers for campers. The next morning, volunteers helped serve pancakes for breakfast. The Family Campout fosters positive connections between families, staff, and community partners.

Mr. Quintana reported the Women's Adult Soccer League, 30 plus division, continues to gain popularity and offers an inclusive environment. Games are played every Tuesday night with four seasons per year. Awards are issued to the first place team each season.

Mr. Quintana reported renovations for Ayala Park Fields 12 and 13 were conducted from February 26 through May 17, which consisted of the removal of the old turf and replaced with new sod and the replacement of hardware for the irrigation system. Each field was laser leveled and overseeding occurred from December through January, which included scalping the turf to soil level, air rating, applying grass seed, and covering it with compost material. To help maintain the fields and lengthen the longevity, they set aside one field to rest every month. Renovations for Fields 1-4 began in August 2024, and was successfully completed by the end of March 2025. The upgrades to these fields help provide a state-of-the-art facility for Chino Girls Fastpitch and the regular user groups. They reflect the City's continued investment in maintaining high quality sports facilities.

Mr. Quintana reported staff performs regular light maintenance on the cages, fields, and all equipment throughout the park. Ayala Park Operations Center staff assist with all types of programs and City events.

Commissioner Arlt stated thank you and congratulations for the great job the staff does. Mr. Quintana said its about safety, accessibility and high quality, and staff certainly meets those markers every single time. She gets to witness firsthand the use and the crowd at the park. She asked how many people attended the Family Campout.

Mr. Quintana stated over 140 people attended the Family Campout.

Commissioner Cooper stated he is glad the City does infill rehabilitation, and is it done yearly?

Mr. Quintana stated every year they renovate two fields. The next renovation will be on Fields 14 and 15. When the fields are rested they rotated them out each month and the field is closed.

#### 5. Social Media & Marketing:

Daniel Koster, Management Aide, gave the report. Mr. Koster provided highlighted some projects that he has done throughout the year. The goal is to promote CSPR programs and events through engaging interactive social media video reels. It is important that they are creating content that people watch and gets attention. The content needs to be strategic and targeted at individuals who we want to attend City events, recreational programs, and activities. We also have to make sure our website is up to date and all information is current, accurate, and easy to find. In today's age, everyone gets their information online and it is important that when they search for something that we come up first in that search engine. He works to photograph every City event and activity, as well as with some help from Channel 3.

Mr. Koster reported this year, we had the very first Inclusive Community Celebration. This event gives people with special needs a space to call their own. This event was held in collaboration with local non-profit Adrian's World. He helped to build out their website and created a sign in-form so participants could register for the event. He created English and Spanish flyers, which were sent to the School District to ensure people in the community who would be impacted by the event would know about it. He promoted the event on social media tagging and collaborating with all our City partners. On the day of the event, Channel 3 did a live story on Instagram and took photos. The reel showcased the event being a success as a result of all the marketing. The event reached maximum capacity with 100% signed up. Over 9,000 community members viewed the social media posts. Over 1,000 community members viewed the website, which is built specifically for the event. Additionally, with the buzz and the press that the event was creating, ABC7 Los Angeles came and covered the event. That viewing received 200,000 viewers, and that does not include what is on their their website.

Mr. Koster reported the Healthy Chino 20-Year Celebration was a big deal. It is a program that promotes sustainability and healthy living. Staff wanted to do something special and spent quite some time coming up with a new logo. He worked with Healthy Chino staff to build an event webpage to showcase the information about the 20-Year Celebration throughout the year. He created a press release to let people know about Healthy Chino. This event was a unique challenge in terms of marketing because it had not happened before. Staff had to think of an innovative way to tell the story and promote the event to the community. The reels did really well and 250 community members attended the event; 36,000 community members viewed the posts, 329 community members visited the web page on the day of the Healthy Chino 20<sup>th</sup> Anniversary Kick-Off event.

Mr. Koster reported that they wanted to push the Homeless Outreach program. They have worked with the Police Department and the San Bernardino County Department of Behavior Health to tell the story of our Homeless Outreach Team. The Homeless Outreach Team is out there on the streets every day talking to our community members. He built an online web form to help the community access



help easier. If someone is struggling or has a family member or friend who is struggling, they are able to utilize the web form to get the help they need. A video reel was created to show the different ways we serve and help our community. Over 18,000 people viewed the social media posts, as well as the post they do with the Police Department, and over 700 people have visited the web page. If you go to the Chino Connects Facebook page, you will see people talking about the work our Homeless Outreach Team does. There are success stories posted on the page as well. People can read about what happens when they are willing and committed to make a change.

Mr. Koster reported the Teen Advisory Program (TAC) is very involved in social media. They take the initiative to create their own content and work hard to promote the work they do. This year, they promoted the application process and received 34 applications, which created a competitive pool for the TAC program. We also had over 17,000 community members viewing the social media post and over 1,000 went on to the webpage. The teens are a critical part of our social media piece, and we are happy to feature them. This year, we have a great new group of TAC members, and they are excited to continue that work.

Mr. Koster reported the Chino Connection is a recreational brochure that we put online for the community to know what is going on. It is revealed digitally every four months to promote the various events and programs we offer. The Connection will be redesigned and rebranded. We have had the same look to the Connection for the past 20 years, and it is time to change it up. They will be using a vendor that is an industry standard and has won awards for different recreational brochures. It will be more in line with the City's branding, as well as to create a beautifully polished piece. He is currently working to create a new design for the Winter 2025-26 issue. There will be 1,000 copies available at the community centers. In the past, there were 500 copies available. This is going to bring our marketing to a new direction and will raise our Connection to match the high level of branding and marketing that we will be providing to the community. With the Connection we have currently, it is hard to promote it on social media. With that, we saw a 99% increase from last year in page visits out of over 10,000 visits through the past year. Over 10,000 new members have gone online and looked at the Connection.

Mr. Koster reported we have had 4,000 Facebook page visits, that is a 6.6% increase from last year, and on Instagram, we had 21,000 page visits. That is a 47.6% increase from last year. Regarding our social media content, we have produced some vital content this year seeing some reels over 100,000 times. We have also been consistent with getting our content to get several 1,000 views and getting people to go to our programs, community centers, and events, and really telling the story of our Department on a broader level. It is a collaborative effort and he works closely with staff to make sure that they are telling the story on social media through the hard work of everyone in this department. They have been able to achieve 4,000 followers on our CSPP Instagram.

Commissioner Montenegro-Olivas stated thank you so much, Daniel, for the work you and your team has done. When she started on the Commission, it was a struggle to get information out there to let people know what is going on in and around Chino. It is good to see what he has done to showcase the City's programs and resources. It is definitely working. It is easier to share information on social media too.

Commissioner Aviles stated she has had conversations with Daniel where she told him she is just so impressed with his work, but she wanted to publicly make those statements about just how young people turn to social media for news these days. Having so much information on social media is helpful. It's helpful to her when she wants to share information. It is so quick and easy and is the type of thing we need to help spread the information and the great work we all do in the City. In the short time you have been with the City, you have done so much already.

Commissioner Takeuchi stated she went to a CPRS Conference in Sacramento in 2011, and the message was that cities and recreation departments need to start getting on social media. At that time, it was mostly Facebook and remembers coming back to Chino thinking this is a forward thing, we need to be working on this. It was a big step, but Chino got brave. They went ahead and started. Thank you, Daniel, for putting us up there towards the top. It's wonderful to see the growth. It is important for Chino to be out there and engaging.

Chairperson Martinez stated when Daniel first started with the City, he was eager and ready to go. What social media has evolved into and what Daniel has created now is amazing. He does a phenomenal job and puts the information out there, and it is easy and accessible.

Commissioner Arlt asked what are the plans for the future. Will you be expanding to other platforms like TikTok or Axe.

Mr. Koster stated he does not envision going to TikTok anytime in the future. There has been some instability over whether or not government platforms are choosing to adopt TikTok. That is the direction from City Hall as well and the Department will stay aligned with them. We use TikTok trends and put it on our Instagram. In the future, you will see more content that is in line with current trends. Channel 3, the City's broadcasting team, has trained him on their equipment to continue to create even higher quality videos that are well produced and professionally made. When you combine that with the trends, it creates a strong social media account.

## **VIII. ACTIVITY REPORTS – JUNE 2025**

1. Administration Activity Report – No comments.
2. Programs Activity Report – No comments.
3. Parks & Facilities Planning and Development Activity Report:

Comissioner Takeuchi asked when work on Walnut Park will start or is it too early to think about.

Andrea Bauer, Assistant Parks and Facilities Manager, stated we have a lot of interest in Walnut Park and have run into a lot of challenges with the design and are working through those. They have expanded the design a little to incorporate more of the park. Staff is still anticipating going out to bid this calendar year with construction starting this fiscal year. Next month, her team will be presenting an update on all the projects for this fiscal year year. Walnut Park will be included in the report.

## **IX. DIRECTOR'S REPORT**

Monica Tiznado, Clinical Program Manager, gave the report. Ms. Tiznado noted the Impact Report for 2024-25 was included in Administration report. This provides a snapshot of service contacts for this year. She noted upcoming events on the calendar, which included the CSPR All-Staff Training on July 31, Seniors at the Square and Garden Workshops. The City Council will be dark in August.

## **X. COMMISSIONERS' REPORTS**

Commissioner Arlt reported on meetings and events and parks visited since the last meeting, which included Liberty and Chino Rancho Parks, Fireworks Spectacular, attended a Council meeting and watched one online. Commissioner Arlt reported she was not able to attend the Back-to-School Giveaway, but it looked amazing. Thanks to social media videos, she was able to watch. She was able to support the event through donating backpacks with a local church she attends.

Commissioner Aviles reported there was a State of the Youth Conference held in conjunction with the City of Chino and Music Changing Lives. It was an incredible event with lots of guest speakers, one of them former Chino Police Officer Tillman. She encouraged her son and two of his friends to attend. They thought they were too cool to attend, but they go and have a great time. They were re-energized with wanting to do for the community. She is hoping that it is a good segue into getting more teens involved with the Teen Advisory Committee.

Commissioner Cooper reported on Shady Grove and Olympic Parks, which are in wonderful shape. He wants to visit the parks at different times of the month because of mowing patterns and other things. Commissioner Cooper attended the Fireworks Spectacular, Council meetings, and State of the Youth Conference. He is looking forward to seeing and learning some of the other parks.

Commissioner Montenegro-Olivas reported parks are looking good and getting good use, which included Sebring. There are a few potholes on the playground surface. Commissioner Montenegro-Olivas reported she attended the Fireworks Spectacular, the Council meeting commemorating July as Parks and Recreation month and the appointment and re-appointments of her fellow Commissioners, CYM Derby Car Fundraiser, and Back-to-School Giveaway.

Commissioner Takeuchi reported there are a few brown spots growing and gophers being active in her parks, and Chino Rancho Park was fun. It has a lot going on in a very small space. She visited the park around noon and the swings had no shade for the little kids. New trees have been planted at Walnut Park after the old ones had been removed. Commissioner Takeuchi reported on events attended since last meeting, which included the Fireworks Spectacular. She thanked the City Council for her reappointment.

Commissioner Jerry – Absent.

Chairperson Martinez reported on meeting and events, and parks visited since the last meeting, which included the Fireworks Spectacular, the Council meeting to accept the Proclamation for Parks and Recreation Month, Commissioner Cooper's orientation, General Plan Update meeting, Back-to-School Giveaway, and Heritage and Monte Vista parks and the Community Building.

**XI. MISCELLANEOUS**

1. Calendar. August 2025: No comments.
2. Commission Assignments/Parks. Listing of Current Commission Assignments and Parks: No comments.

**XII. ADJOURNMENT**

Chairperson Martinez adjourned the meeting at 7:20 p.m.

APPROVED THIS 25<sup>TH</sup> DAY OF AUGUST 2025.

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Marsha Ariyasu  
Management Assistant  
(Minutes – July 2025)