

**COMMUNITY SERVICES, PARKS & RECREATION COMMISSION MEETING**  
**CITY OF CHINO COUNCIL CHAMBERS**  
**APRIL 28, 2025, 6:00 P.M.**  
**MINUTES**

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**I. CALL TO ORDER**

Chairperson Martinez called the meeting to order at 6:02 p.m.

**II. PLEDGE TO THE FLAG**

Vice Chairperson Jerry led the flag salute.

**III. ROLL CALL**

Commissioners Present: Chairperson Robert Martinez, Vice Chairperson Neal Jerry, and Commissioners Julissa Montenegro-Olivas and Linda Takeuchi

Commissioners Late: Jamie Aviles, arrived at 6:04 p.m.

Commissioners Absent: Patricia Pereda Arlt and Stephanie Mendoza

Council Present: Karen Comstock

Teen Advisory Committee

Members Present: Ximena Tapia-Lugo, Adrian Mora, Neil Jatakia, and Jazzlynn Sanchez

Staff Present: Silvia Avalos, Ted Bistarkey, Mayra Pratt, Monica Tiznado, Jeff Benson, Martin Guzman, Hayley Page, and Marsha Ariyasu

**IV. CEREMONIAL**

Recognition of Teen Advisory Committee members who have completed their terms:

Chairperson Martinez asked TAC members to state which high school they are graduating from and what their plans are for after graduation.

- Ximena Tapia-Lugo – Graduating from Don Lugo High School and will be attending U.C. Berkeley in the fall. This summer she will intern somewhere to gain experience in government, because that is what she wants to do in the future.
- Adrian Mora – Graduating from Chino High School and will be attending Yale University in the fall with a major in economics. During the summer, he is going to enjoy himself and try to get used to New Haven.
- Neil Jatakia – Graduating from Ayala High School and will be attending UCLA in the fall. This summer he will just hang out with friends.
- Jazzlynn Sanchez – Graduating from Don Lugo High School and will be attending U.C. Santa Barbara in the fall. She plans to enjoy her summer and have fun.

TAC members were presented with framed certificates and a group photo was taken with the Commission.

Vice Chairperson Jerry thanked TAC members for the tremendous job they have done and he really appreciates all their hard work. Good luck in the future.

Commissioner Takeuchi thanked TAC members for their service, and wished them the best in their futures.

Chairperson Martinez congratulated the seniors, and stated the Commission is proud of them.

## **V. CONSENT CALENDAR**

1. Minutes – March 24, 2025, Community Services, Parks & Recreation Commission Regular Meeting (Commissioners Aviles and Montenegro-Olivas were absent).
2. Authorize staff to cancel the May 26, 2025, Community Services, Parks & Recreation Commission Regular Meeting due to the Memorial Day holiday.

**Moved by Vice Chairperson Jerry, seconded by Commissioner Montenegro-Olivas, and carried on a 5-0-2-0 vote to approve the Consent Calendar as presented.**

<b>AYES:</b>	<b>Aviles, Jerry, Martinez, Montenegro-Olivas, and Takeuchi</b>
<b>NOES:</b>	<b>None</b>
<b>ABSENT:</b>	<b>Arlt and Mendoza</b>
<b>ABSTAIN:</b>	<b>None</b>

## **VI. PUBLIC COMMUNICATIONS**

Chairperson Martinez opened the Public Communications. As there were no requests to speak, Chairperson Martinez closed the Public Communications.

## **VII. TEEN ADVISORY COMMITTEE REPORT**

Ximena Tapia-Lugo, TAC Chairperson, gave the report. Ms. Tapia-Lugo reported this month, TAC finished their hygiene drive and collected over 100 items from local residents and schools. The proceeds went to Chino Neighborhood House.

Ms. Tapia-Lugo reported TAC members helped at CHINO Days with set up, directing vendors, and checking in entertainment groups. TAC members volunteered at the Easter Bunny Extravaganza and Teen Glow-in-the-Dark Easter Egg Hunt.

Ms. Tapia-Lugo reported at their last meeting, TAC members decided to do a bonding trip to the beach with the Teen Center. This was their final get together before the school term ends, and their goodbye since working together at the start of the school year. They have built strong relationships through volunteering and want TAC to remain a community of teenagers who work together to support one another and help the community.

TAC members had the opportunity to attend the Volunteer Recognition Dinner at the Chaffey College Chino Community Center. TAC members were excited to win raffles prizes and watch a magician perform. Ximena reported that she was recognized as the Youth Volunteer of the Year, which she is very thankful.

Ms. Tapia-Lugo reported TAC members have been helping with filming the social media content for fireworks safety for 4<sup>th</sup> of July with the CSPR team. The majority of TAC members have been studying for their AP tests coming up next week and have been working hard overall to finish the school year strong.

Ms. Tapia-Lugo reported at the California Park & Recreation Society (CPRS) District II Awards and Installation, she had the honor of receiving the Youth Community Champion Award, and expressed her gratitude to the Commission for the award.

Ms. Tapia-Lugo reported TAC seniors are heading off to college: Adrian to Yale, Jazzy to U.C. Santa Barbara, Kale to the New Mexico Military Institute, Bridget to U.C. San Diego, and Ximena to U.C. Berkeley.

The next and final TAC meeting of the school year will be held on Thursday, May 1, in the Council Chambers at 6:00 pm.

Chairperson Martinez stated the awards Ximena received are well deserved.

## **VIII. ACTION ITEM**

### **1. Fireworks Retail Permit Approvals 2025:**

Silvia Avalos, Director of Community Services, Parks & Recreation, gave the report. Ms. Avalos reported the City received 26 Fireworks Retail Permit Applications. Twenty-four applications were from returning non-profit organizations approved to operate booths in 2024. Staff received additional applications from Abba Love Church and Our Lady of Guadalupe, which were not processed as all returning organizations submitted complete applications and have first priority. The Sub-Committee determined that maintaining the current 24 booths will allow the community to support the established returning groups.

Ms. Avalos reported on April 4, 2025, the Commission's Fireworks Review Sub-Committee met with staff to review the applications. Staff provided an overview of the applications received and reported all groups met the reporting requirements. Two of the applicants requested to relocate their booths. One was Chino Cowboy Huddle, which requested to move from the Superior Shopping Center on Central Avenue to the Smart & Final Shopping Center on Central Avenue. CHAPPS requested to move from their 7-Eleven location on the northwest corner of Central and Frances Avenues to the Superior Shopping Center on Central Avenue.

Ms. Avalos reported the recommendation is that the Commission approves the 2025 Fireworks Retail Permits to the 24 returning non-profit organizations and approve Chino Cowboy Huddle and CHAPPS booth relocations.

Chairperson Martinez asked when an organization wants to move from one location to another, do they seek pre-approval pending the move.

Vice Chairperson Jerry stated the process begins when the organization requests the move with the application process. Then the request comes to the Sub-Committee for approval of the new location or if there is a conflict. The changes that were brought to the Sub-Committee's attention, were found to have no conflicts and would provide the groups to be in a better location to earn more money.

Vice Chairperson Jerry stated the Sub-Committee decided to keep the number of non-profit groups at 24 so the returning non-profits could make as much money as possible. The Sub-Committee felt that the hardworking groups already in place deserve to have a chance for a bigger paycheck for their organizations, and it is in the best interest of the community and kids in Chino.

**Moved by Commissioner Aviles, seconded by Vice Chairperson Jerry, and carried on a 5-0-2-0 vote to approve the Fireworks Review Sub-Committee's recommendation to issue Fireworks Retail Permits to the 24 returning non-profit groups and approval of Chino Cowboy Huddle and CHAPPS to move their booths to new locations.**

**AYES:** Aviles, Jerry, Martinez, Montenegro-Olivas, and Takeuchi  
**NOES:** None  
**ABSENT:** Arlt and Mendoza  
**ABSTAIN:** None

## **IX. INFORMATION**

### **1. High Five After School, Seasonal Camps, PALS, and TUPE:**

Hayley Page, Community Services, Parks & Recreation Coordinator, gave the report. Ms. Page reported the City offers Camps for participants in 1<sup>st</sup> through 8<sup>th</sup> grades four times a year around the Chino Valley Unified School District's (CVUSD) academic schedule. Families can register for Camp during fall, winter, spring, and summer breaks. Camp is offered Monday through Friday, from 7:00 a.m.-6:00 p.m. Camp is closed on holidays. Fall, winter, and spring Camps average 35 participants. In the fall, winter, and spring, participants have the option of attending daily. Summer Camp averages approximately 125 participants with weekly options only for registration. Each seasonal Camp is created with a specific theme with coinciding activities to match the theme. Enrichment activities include STEM arts and crafts, food, outdoor games, sports, and team building activities. The 2025 Summer Camp theme is "Passport Around the World." Each week highlights a different biome and country. Participants will have a chance to explore the deserts of Egypt, the Amazon and Brazil, the Redwood Forests of California, and several countries through enriching and exciting activities. Summer Camp will be held from May 27 through July 25, this year at Monte Vista Park and CrossPoint Church for nine weeks.

During Camp, participants have the chance to attend local field trips with City staff. Upcoming trips for 2025 Summer Camp include a visit to the Discovery Cube, a chance to see Lilo and Stitch at the El Capitan Theatre, and a daytime game at Angel Stadium. Other highlights include an opportunity to create crayons at Lucky Art Crayonology, visit the Santa Ana Zoo, plus soak up the sun and go swimming at Bonelli Park and Fontana Aquatic Center. Ms. Page thanked the Kiwanis Club of Chino for their continued sponsorship of Summer Camp.

Ms. Page reported the City offers the High Five After School program at Cal Aero Preserve Academy. High Five is offered to Chino Valley Unified School District students in PM kindergarten through 8<sup>th</sup> grade. The High Five program is offered on school days from school dismissal until 6:00 p.m. Online registration for the 2025-2026 school year began on April 11. Applications are accepted via email and will be collected until all tracks are full. Applications and instructions on how to apply can be found on the City of Chino website under High Five.

Ms. Page reported during High Five, participants receive daily homework assistance and enriching programming provided by staff. Enrichment activities include STEM arts and crafts, food activities, and team building games. Each program has daily rotations that include science experiments, outdoor games, DIY crafts, sports, and outdoor play. High Five continues to partner with Healthy Chino, striving to increase healthy lifestyle options; KAMS, Kids Affirmation Through

Mentorship and Sports, to provide engaging lessons and activities for participants; and San Bernardino County Library, and Chino Creek Wetlands. High Five participants attended the Earth Day event at Chino Creek Wetlands in partnership with the Inland Empire Utilities Agency and enjoyed exploring the park and learning about the environment. Participants had a chance to conduct hands-on experiments and view educational presentations. Healthy Chino Kids just concluded in early April, and KAMS will be visiting kindergarten through 3<sup>rd</sup> graders and Track C and D in May.

Ms. Page reported the Tobacco Use Prevention Education (TUPE) program is offered in partnership with the CVUSD and the City of Chino. Chino Specialists, also known as Facilitators, connect with educators at each school site to schedule the assigned TUPE program and visit weekly to teach curriculum designed to educate and prevent smoking in youth. The TUPE program has two programs: You and Me, Vape Free and Project Alert. These programs are taught to all 6<sup>th</sup> and 7<sup>th</sup> graders in the CVUSD. Since July 2024 through March 2025, the TUPE program through the City of Chino has served over 2,992 students with 15,793 service contacts. The TUPE program will conclude on May 22, with the end of the CVUSD school year. TUPE Specialists are finalizing lessons for this month.

Ms. Page reported PALS stands for Positive Actions for Life Success and is designed to help students do better in school by helping participants develop positive social skills and self-esteem. PALS Specialists provide 30-minute lessons for nine weeks to small groups of two to four participants for Kindergarten through 3<sup>rd</sup> grade. The PALS program takes place at 11 elementary schools in Chino. Currently, PALS is in their spring session and all schools will be completing their final lesson in May. From July 2024 through March 2025, the PALS program served over 423 students with 2,481 service contacts.

Vice Chairperson Jerry thanked staff for the programs that support the kids and benefit the community.

Chairperson Martinez asked how do we gauge the success of the TUPE program.

Ms. Page stated it is a grant-based program. They do a pre and post assessment.

## 2. Preserve Community Center and Volunteers:

Martin Guzman, Community Services, Parks & Recreation Coordinator, gave the report. Mr. Guzman reported the Preserve Community Center (PCC) is a joint youth facility used by CVUSD and Cal Aero Preserve Academy. PCC hours can fluctuate depending on the activities Cal Aero Preserve Academy is running. The normal hours for the Community Center are 3:30-8:00 p.m., Monday through Wednesday, and Friday. On Thursdays, Cal Aero Preserve Academy has a minimum day and students are released early. The facility opens at 1:00 p.m. and closes at 8:00 p.m.; on Saturday, 9:00 a.m.-1:00 p.m.; and closed on Sunday.

Mr. Guzman reported PCC offers open-gym basketball and volleyball to members six days a week. Open-gym volleyball is offered on Tuesday nights from 5:30-7:30 p.m. PCC has two volleyball courts: an adult-sized court and a youth-sized court, and averages approximately 40 participants for volleyball.

Mr. Guzman reported PCC enrichment classes are offered every month. Science Spies, Young Builders, Creative Kids, and Wilderness Survival Camp continue to sell out and have very few absences during the four-week program. Enrichment Classes at PCC have made 240 service contacts this fiscal year.

Mr. Guzman reported Ball N' Brunch is one of the two events hosted at PCC. They offer a day of free open-gym basketball with a light brunch. There are outreach booths, three-point and knockout contests, and prizes for youth participants. This year, Ball N' Brunch had over 90 people visit with this drop-in event.

Mr. Guzman reported the City of Chino Volunteer Corps. is continually recruiting volunteers for the City's many special events and services. Throughout the 2024-25 fiscal year, Community Services, Parks & Recreation has provided 6,293 volunteer hours. Human Services has provided 7,674 volunteer hours totalling 13,966 volunteer hours covered in a eight-month span. On April 16, the City honored our volunteers at the annual Volunteer Recognition Dinner. It was a great night full of laughs, fun, and gratitude. Several volunteers received awards for donating their services within the community.

#### **X. ACTIVITY REPORTS – MARCH 2025**

1. Administration Activity Report – No comments.
2. Programs Activity Report – No comments.
3. Parks & Facilities Planning and Development Activity Report – No comments.

#### **XI. DIRECTOR'S REPORT**

Silvia Avalos, Director of Community Services, Parks & Recreation, gave the report. Ms. Avalos highlighted upcoming events on the calendar, which included the Corporate Challenge Opening Ceremony on May 3, Chino Bike Day on May 10, Corporate Challenge Closing Ceremony on May 16, Pioneer Picnic Centennial Celebration on May 18, Chino Youth Museum Bingo Bash on May 19, and reported City offices will be closed for the Memorial Day holiday on May 26. The Memorial Day event will be held at the Community Building at 10:00 a.m., and will be hosted by the American Legion and City of Chino.

#### **XII. COMMISSIONERS' REPORTS**

Commissioner Arlt – Absent.

Commissioner Aviles reported on meetings and events attended since the last meeting, which included the Chino Valley Youth Track and Field Meet, Chino American Opening Day, Ball N' Brunch, Fireworks Review Sub-Committee meeting, Teen Glow-in-the-Dark Easter Egg Hunt, Volunteer Recognition Dinnner, and was a Chalk Art Judge at CHINO Days. Commissioner Aviles reported all parks are looking good. Forest Park has a rocking horse that needs to be replaced and the playground surface has two broken spots. The baseball field at Founders Park still has divots. There are dogs that run around in the baseball diamond, which is still an issue.

Commissioner Mendoza – Absent.

Commissioner Montenegro-Olivas reported on meetings and events attended since the last meeting, which included the CPRS District 11 Awards and Installation Banquet, Chino Rancho Park Grand Opening, Chino Youth Museum Arbor Day Celebration, and was a Chalk Art Judge at CHINO Days. Commissioner Montenegro-Olivas reported parks are looking good.

Commissioner Takeuchi reported on meetings and events attended since the last meeting, which included the CPRS District 11 Awards and Installation Banquet, both City Council meetings, Volunteer Recognition Dinner, and was a Chalk Art Judge at

CHINO Days. Commissioner Takeuchi reported Walnut Park had a couple of old trees cut down and they need to be recycled. Chino Rancho Park is very well used, and it will be nice if we get the parking situation expanded. She is looking forward to Walnut Park's renovation. Villa Park also needs maintenance on its playground surface.

Vice Chairperson Jerry reported on meetings and events attended since the last meeting, which included the CPRS District 11 Awards and Installation Banquet, CHINO Days, Fireworks Review Sub-Committee meeting, and City Council meetings. Vice Chairperson Jerry reported the gazebo at Carolyn Owens Centennial Square needs cleaning. Cypress Trails has a small crack in the playground surface, and there are cracks in the tennis court surfaces that cause puddles when it rains. Chino Community Garden looks fantastic.

Chairperson Martinez reported on meetings and events attended since the last meeting, which included City Council meetings and he worked the beer garden at CHINO Days. Chairperson Martinez reported Monte Vista and Heritage Parks look good.

### **XIII. MISCELLANEOUS**

1. Calendar. May 2025: No comments.
2. Commission Assignments/Parks. Listing of Current Commission Assignments and Parks: No comments.

### **XIV. ADJOURNMENT**

Chairperson Martinez adjourned the meeting at 6:51 p.m.

APPROVED THIS 23<sup>RD</sup> DAY OF JUNE 2025.

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Marsha Ariyasu  
Management Assistant  
(Minutes – April 2025)