

**M E M O R A N D U M**  
**City of Chino**  
**Community Services,**  
**Parks & Recreation Department**

**DATE: OCTOBER 28, 2024**  
**TO: COMMUNITY SERVICES, PARKS & RECREATION COMMISSION**  
**FROM: JEFF BENSON, PARKS AND FACILITIES MANAGER**  
**SUBJECT: PARKS & FACILITIES PLANNING AND DEVELOPMENT ACTIVITY REPORT – SEPTEMBER 2024**

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**PROJECTS UPDATE**

**CHINO RANCHO PARK SITE DEVELOPMENT–2018 PARKS BOND ACT**

Project Status:

- Playground equipment is installed.
- The pickleball courts are complete.
- Street improvements will begin in October and will include temporary road closures.

Scope of Work:

- The Statewide Park Development and Community Revitalization Program (SPP)– 2018 Parks Bond Act appropriated \$254,942,000 to be awarded through a competitive grant process. The SPP is administered by the State of California Department of Parks and Recreation Office of Grants and Local Services (OGALS). The purpose of the program is to create new parks and new recreation opportunities in underserved communities across California.
- In October 2019, staff submitted a grant application for the development of a new 1.3-acre park on the south/east corner of Central Avenue and Phillips Boulevard. The new park site will include two pickle ball courts, an inclusive playground, outdoor fitness stations, walking trails, picnic shelter, restroom, open space, City of Chino entry monument sign, and parking lot.

*Chino Rancho Park  
Farm Themed Playground*





*Chino Rancho Park  
Pickleball Courts*

### **AYALA PARK ACCESSIBILITY IMPROVEMENTS PROJECT–PHASE I**

#### **Project Status:**

- All underground utility work is complete and sidewalk forming has begun on the north side of the project.

#### **Scope of Work:**

- The scope of work for the Ayala Park Accessibility Improvements Project–Phase I consists of preparation of construction documents and construction of all accessibility improvements based on the phasing plan for Ayala Park. Phase I began in Fiscal Year 2019-20 and consists of accessibility improvements to the path of travel starting from the north side of the park at Edison Avenue and 12<sup>th</sup> Street to the south/west parking lot off College Park and Central Avenues. The project will also include improvements to the north/west and south/west parking lots, Baseball Fields 5 and 6, Softball Fields 1-4, tot lot, drinking fountains, shade shelters, Time-Out Concession restroom building, and Ayala Park Operations Center.
- In spring of 2019, an accessibility survey was conducted for Ayala Park. The purpose of the accessibility survey was to identify areas in need of accessibility improvements throughout the 140-acre park site. Based on the survey, a phasing plan for the accessibility improvements was established to complete the work.

### **OLD SCHOOLHOUSE MUSEUM IMPROVEMENTS PROJECT**

#### **Project Status:**

- Final project walk-throughs have been completed. Project to be inspected & signed-off by inspectors in early September.
- The project has been officially signed off and completed in September 2024.
- A Notice of Completion staff report and supporting documentation was prepared for the October 1, 2024, Council meeting and was approved by council.

#### **Scope of Work:**

- The Old Schoolhouse Museum Improvements project scope of work will consist of design services to develop a conceptual plan and construction documents for a new display barn, which will house historic farm equipment and displays. The barn will also include a storage room, drinking fountain, and hand washing station. Additional improvements include accessibility improvements, walkway replacement, fencing replacement, parking lot improvements, electrical, landscaping,

and irrigation. All site improvements will be designed to mimic the late 1800s time period for the Old Schoolhouse Museum.

### **WALNUT PARK IMPROVEMENTS PROJECT**

Project Status:

- Staff is preparing the bid package for the bidding phase.

Scope of Work:

- In December 2021, the City entered into a contract with the California State Department of Parks and Recreation Office of Grants and Local Services for the State of California Parks and Water Bond Act of 2018 (Proposition 68) Parks Bond Act Per Capita Grant for the Walnut Park Improvements project. The project scope of work will consist of design services to develop a conceptual plan and construction documents for the removal of the old playground equipment and existing rubber/sand surfacing and replacing it with new all-abilities playground equipment, rubber play surface throughout, new shade sails, park benches, and LED lighting for the playground area.

### **LIBRARY EXTERIOR PAINT PROJECT**

Project Status:

- The Library Exterior Paint project is currently in the planning phase.

Scope of Work:

- The scope of work for the Library Exterior Paint project consists of painting the entire exterior of the facility. This will include prepping and painting of all exterior wall surfaces, doors, handrails, roof flashing, rain gutters, and monument signs.

### **MONTE VISTA PARK – TEEN CENTER ROOF REPLACEMENT PROJECT**

Project Status:

- Staff is currently in the process of purchasing roofing materials for the project and working on documents for the bid process.

Scope of Work:

- The scope of work for the Monte Vista Park – Teen Center Roof Replacement project will consist of a full replacement down to the substrate level and replacement of all roofing layers. This will include having the roof re-sloped for proper drainage, replacement of adjacent fascia boards as needed, new metal flashing, and new roof shingles. The entire replacement project will bring the Teen Center roof into compliance with Title 24 Energy Efficiency Standards.

### **NAC – BOXING GYM FLOORING REPLACEMENT PROJECT**

Project Status:

- Staff is currently in the process of acquiring pricing for replacement flooring materials for the boxing gym.

**Scope of Work:**

- The scope of work for the Boxing Gym Flooring Replacement project consists of replacing the current rubber tiles with new rubber interlocking tiles and rubber cove base for the perimeter of the boxing gym.

**CAROLYN OWENS COMMUNITY CENTER DEMONSTRATION GARDEN PROJECT****Project Status:**

- The Carolyn Owens Community Center Demonstration Garden project is currently in the design phase.
- Staff is working with the design consultant on adding the necessary ADA improvements to the scope of the project.

**Scope of Work:**

- The scope of work for the Carolyn Owens Community Center Demonstration Garden project will consist of designing and constructing a drought tolerant garden on the east side of the Carolyn Owens Community Center. The demonstration garden will feature climate appropriate, drought-tolerant plantings and irrigation systems, along with identification signage, decomposed granite walkways, drinking fountain, walkway lighting, and park benches.

**MISCELLANEOUS PROJECTS****WALNUT PARK RESTROOM INTERIOR IMPROVEMENTS****Project Status:**

- The project will be bid with the Walnut Park Improvements project.

**Scope of Work:**

- The Walnut Park Restroom Interior Improvements project will consist of accessibility improvements to the existing restroom building.
- Design services for the project is based on the accessibility surveys completed in 2019, which identified necessary accessibility improvements for the Walnut Park restroom building.

**7<sup>th</sup> STREET THEATER FLOORING REPLACEMENT PROJECT****Project Status:**

- Staff has selected materials for the flooring replacement project and are working on purchasing materials. Staff is also coordinating with the Theatre group on a time to have the new flooring materials installed.

**Scope of Work:**

- The 7<sup>th</sup> Street Theater flooring replacement project will consist of replacing the carpet in the main auditorium section, entrance lobby, and cove-base in the entry hallway of the Theater.

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## **AGUIAR SQUARE TRELLIS REPAIR**

### **Project Status:**

- Contractor has been selected and work is expected to begin in October 2024.

### **Scope of Work:**

- This project will consist of the removal and replacement of the wooden members of the trellis located in Aguiar Square and in the parking lot of the Senior Center/Library.

## **PUMPKIN PATCH COMMUNITY GARDEN**

### **Project Status:**

- Staff is preparing a Request for Proposal for design services after meeting with programming staff to discuss how the space would be used and what amenities would be needed.

### **Scope of Work:**

- This project will include the addition of accessibility improvements to the Pumpkin Patch Community Garden, including raised planter beds and path of travel improvements. The City applied for and was awarded \$298,868.65 in CDBG funds to help fund this project that will benefit the surrounding community once constructed.

## **PARK AND BUILDING MANAGEMENT**

### **Grounds Division**

- Installed new barbecue west of the basketball courts at Liberty Park.
- Installed new plants around the restroom building at Liberty Park.
- Repaired mainline to drinking fountain at Shady Grove Park.
- Straightened bent table and benches east of the playground at Shady Grove Park.
- Removed broken slide and installed a new one at Shady Grove Park.
- Repaired mainline break at Ayala Park on Field #9.

### **Building Management**

#### **Work Requests:**

- Facilities Maintenance received a total of 94 service requests. Of the 94 requests, staff completed 90 requests, 96% within the targeted ten-day completion window.

#### **Notable Activities/Special Projects:**

- Replaced Trane Chiller data boards for the Central Plant Chiller that cools City Hall and City Hall South.
- Replaced and refinished wood panels along the dais and pillars in the Council Chambers.
- Replaced scoreboards and calibrated to the wireless receiver at the Neighborhood Activity Center.
- Poured concrete and ran power to a dedicated location for the outdoor AED station being placed at Ayala Park.
- Senior Center A/C above the pool and craft room has been replaced and installation is complete.

- Reconfigured offices in City Hall South to accommodate new staff.

**RECOMMENDATION**

For Commission information.